SANDGATE PARISH COUNCIL
PARISH COUNCIL MEETING
Monday, 23 November 2026 at 6.30pm
Venue:
Sandgate Council and Library
Sandgate High Street

TO ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a meeting of Sandgate Parish Council on the date, at the time and at the place stated above.

The meeting will be **open to the press and public** and will also be **broadcast live on the Council's Facebook page**.

Twenty minutes have been allocated at the beginning of the meeting for questions from members of the public. Each speaker will be allowed a maximum of **two minutes** to ask their question.

Questions may be asked in person or submitted in advance by email to **clerk@sandgate-pc.gov.uk**, to arrive no later than **one working day before the meeting**. Questions received in advance will be presented to the meeting for consideration and response.

AGENDA

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

Members are invited to declare any disclosable pecuniary interests or other interests in items on the agenda, in accordance with the Council's Code of Conduct and the Localism Act 2011.

3. Minutes

To confirm the minutes of the Parish Council Meeting held on **26 October 2026** as a correct record and to authorise the Chairman to sign them.

4. Chairman's Opening Remarks and Correspondence

To receive the Chairman's opening remarks and any correspondence for the attention of the Council.

5. Planning Committee Report

To receive the report of the Planning Committee.

6. Environment Committee Report

To receive the report of the Environment Committee.

7. Finance Committee Report

To receive the report of the Finance Committee.

8. Library Committee Report

To receive the report of the Library Committee.

9. External Auditor's Report – Financial Year 2025/26

To receive and consider the External Auditor's report for the 2025/26 financial year and determine any actions arising.

To note the External Auditor's *Minor Scope for Improvement* recommendations, namely:

- That the Parish Council's name is clearly entered at the top of every AGAR form submitted.
- That the Asset Register is fully reconciled each year, with all variances, including nil or zero movements, clearly accounted for and explained in the appropriate supporting AGAR documentation, under Section 2 – Accounting Statements.

Council is asked to note the recommendations and agree that these requirements will be incorporated into all future annual audit submissions.

10. Christmas Lights Event – Update

To receive an update on arrangements for the Christmas Lights event.

11. KALC Community Award – Nomination

To consider the nomination for a KALC Community Award.

12. Motion to Amend the Council's Standing Orders

To consider a motion proposing amendments to the Council's Standing Orders.

13. Information

To bring any other matters to the Council's attention. No decisions may be taken on matters not included on the published agenda.

14. Date of Next Meeting

Monday, **14 December 2026**.

Gaye Thomas
Parish Clerk
Sandgate Parish Council