



SANDGATE PARISH COUNCIL
Minutes of The Sea Festival and Events Committee Meeting
held on 11th August 12.30pm

~~~~~  
**Chair: Councillor: Simon Horton**

**Present Councillors: Hazel Barrett, Susan Claris, Rosa Morris & Tim Prater**

**Clerk: Gaye Thomas**

**Public: Vic Harmer**  
~~~~~

1. **Apologies for absence –**
2. **Declaration of Interest – none declared.**
3. **Minutes of the Sea Festival Committee held on 17th April 2026 to be confirmed as a correct record and signed.**

Proposed by Councillor Tim Prater

Seconded by Councillor Rosa Morris

Agreed by all.

4. Sea Festival 2026 – Plans and Timetables

Festival Services and Infrastructure

Vic Harmer attended the meeting, and it was confirmed that the same level of services would be provided by Harmers for this year's festival. In addition, straw bales would be provided, potentially for use at the Solarium, subject to confirmation.

The fireworks barriers would follow the arrangements used in previous years and would be positioned appropriately to ensure that the designated display area remains secure and inaccessible to the public.

Simon and Tim would approach the Rowing Club regarding the provision of suitable cable covers.

Traffic Management and Parking

The barriers at the three roads and the car park would be in place from 12.00 noon on Saturday until 6.00pm on Sunday.

An additional barrier would be positioned by The Ship, ensuring that sufficient space remains between the barrier and the High Street to allow vehicles to park at Riviera.

Tim would also request that the Castle Road car park sign be extinguished for the duration of the event. The meeting discussed whether additional signage could be provided to clearly indicate the availability of free Saga parking during the festival.

Cleaning and Waste Management

Veolia had been contacted regarding enhanced bin collections for the duration of the festival.

The Boathouse would also be approached regarding the provision of enhanced toilet cleaning throughout the event.

Volunteers

Volunteer numbers remained a consideration. Saga had indicated that volunteers may be available to assist with the car park and the road up, and it was agreed that these volunteers could be integrated with the existing volunteer arrangements.

Beach Access

Mimosa had suggested installing temporary steps to provide access to the beach during the event. This was welcomed in principle, subject to confirmation that appropriate insurance was in place and that the installation and fixing arrangements met the required safety standards.

Nature Reserve Group

The Nature Reserve Group had requested a presence at the event. The necessary Public Liability Insurance documentation was awaited before this could be confirmed.

Raffle and Donations

Charlotte would be contacted regarding arrangements for the raffle. It was also agreed that efforts should be made to encourage further donations of bottles for the event.

Stall Holders Positions

The marking of the positions was discussed. It was agreed that chalk would be the most appropriate method, providing clear temporary markings without causing lasting damage. Harmers could subsequently be asked to remove the markings following the event.

5. Information

It was noted that Alex had been unable to source a performer for the Solarium. Clerk to see if a Punch and Judy Performer may be available.

6. Date of Next Meeting

Signed: _____

Sea Festival and Events Committee Chair

Date: _____