



SANDGATE PARISH COUNCIL
Minutes of the Personnel Committee Meeting held on
Monday 13th June 2026

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**Present:**            **Chairman**            **Cllr Gary Fuller**  
                         **Councillors**        **Michael Fitch, Simon Horton, Tim Prater and Guy Valentine-**  
                         **Neale**  
                         **Clerk**                **G Thomas**  
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These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting.

- 1. Apologies for absence-** Cllr Nicola South
- 2. Declarations of Interest** – Cllr Simon Horton recused himself from Item 5
- 3. Minutes of the last meeting** – the minutes of the meeting held on 1st June 2026 were agreed and signed as a true record.

Proposed by Cllr Simon Horton

Seconded by Councillor Tim Prater

Agreed by all

4. Proposal to Exclude the Public and Press

To consider the following resolution:

Proposed Resolution:

That, under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of the following item on the grounds that the business concerns confidential staffing matters and that publicity would be prejudicial to the public interest.

5. Confidential Staffing Matter

To consider a confidential staffing matter relating to an employee's working arrangements and to determine any action required.

A discussion took place and further actions were agreed

- 6. Information** – there was no further information.

- 7. Date of next meeting** – TBC

Signed by the Personnel Committee Chairman.....Date.....