



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held on 22nd June 2026 at 6.30pm

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

Present

Chair: Cllr Guy Valentine-Neale

Councillors: Hazel Barrett, Michael Fitch, Gary Fuller, Simon Horton &

Clerks: Gaye Thomas

1. **Apologies for absences: Cllrs Susan Claris, Peter Hickman, Kirsty Hogben Rosa Morris, & Tim Prater**
2. **Declarations of Interest Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011 – there were none.**
3. **Minutes of the Annual Parish Council Meeting held on 18th May to be confirmed as a correct record and signed.**
Proposed by Councillor Simon Horton
Seconded by Councillor Michael Fitch
Agreed by all
4. **Chair's opening remarks & correspondence-**
It was noted with delight that the submission to the Active Travel Team at KCC for SR25 Active Travel Funding for behaviour change, capability building and capital works (design and build) had been successful. The Golden Valley accessibility project had been awarded £20,000. The detail of this bid has been conceived and worked on by Cllr Tim Prater working alongside Susan Claris, who is a Parish Councillor, but who previously worked as an Associate Director Transport Planner at Arup for more than 30 years, and her knowledge has proven invaluable.
5. **Planning Committee report**
Minutes had been circulated and the next meeting would take place at the fall of this meeting.
6. **Environment Committee report**
The Environment Committee has not met since the last Full Council meeting. The next committee meeting is scheduled for 20 July.

The main update relates to the water testing programme, with results now being published on the Swimfo website. Four sets of test results have been received to date. The first test returned a poor result, while the subsequent three tests were all satisfactory. The most recent result is from 2 June, and a further set of results is expected to be available before the next committee meeting.

A meeting has also been arranged with Kent County Council (KCC) on 6 July to discuss the Highways Improvement Plan.

The Big Green Fair, held on 7 June, was a successful event. The Parish Council was represented with a stand at the fair, which provided a positive opportunity to engage with residents and visitors.

7. **Finance Committee report.**

Statement Of Internal Control

Proposal To approve the Statement of Internal Control for the year ending 31st March 26 and for the Chair and Parish Clerk to sign.

Proposed by Councillor Simon Horton

Seconded by Councillor Michael Fitch

Approved by all.

Annual Internal Auditor's Report

Proposal To agree the recommendation of the Finance Committee to receive and note the Internal Auditor's report and further note that there were no issues or weaknesses in control identified.

Proposed by Councillor Simon Horton

Seconded by Councillor Michael Fitch

Approved by all.

Annual Governance Statement 2025/6

Proposal To agree the recommendation of the Finance Committee to adopt the Annual Governance Statement 2025/26 with boxes 1 to 8 ticked "yes" and box 9 ticked "NA" and for the Chair and Parish Clerk to sign.

Proposed by Councillor Simon Horton

Seconded by Councillor Michael Fitch

Approved by all.

Accounting Statements 2025/26

Proposal To agree the recommendation of the Finance Committee to adopt the Accounting Statements 2025/26, as produced by the RFO on 10.04.26 and for the Chair to sign.

Proposed by Councillor Simon Horton

Seconded by Councillor Michael Fitch

Approved by all.

Period Of Exercise of Public Rights

Proposal To agree the dates set for the period of exercise of public rights will be - Thursday, 26 June 2026 - Wednesday, 6 August 2026

Proposed by Councillor Simon Horton

Seconded by Councillor Michael Fitch

Approved by all.

8. **Library Committee report-** It was noted that the library continued to be very successful and there would be significant new stock when the S106 monies had been released.

9. **Green Grant Application-** for approval to apply for the Green Grant Fund- this was agreed.

10. **Review and adoption of Flexitime and Working from Home policies** <https://sandgate-pc.gov.uk/policies-and-procedures/>

Proposed by Councillor Simon Horton

Seconded by Councillor Michael Fitch

Approved by all.

11. **Information** none at that time

12. **Date of next meeting 27th July 2026**

Signed by the Chair.....Date.....