



## **SANDGATE PARISH COUNCIL MEETING**

**Date: Time: 23<sup>rd</sup> June 2025 at 6.30pm**

**Venue: Sandgate Council and Library, Sandgate High Street.**

**To: ALL MEMBERS OF SANDGATE PARISH COUNCIL**

**YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above.**

**The meeting will be open to the press and public. The meeting will also be broadcast live at <https://www.facebook.com/sandgatepc>**

**Twenty minutes have been set-aside at the beginning of the meeting for the public to ask questions of the Council. Speakers will be allowed a maximum of two minutes to ask their question. Questions can either be asked in person or emailed to [clerk@sandgatepc.org.uk](mailto:clerk@sandgatepc.org.uk) to arrive one working day before the meeting and they will be presented to the meeting for reply.**

### **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest Members** are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
- 3. Minutes of the Parish Council Meeting held on 19<sup>th</sup> May 2025 to be confirmed as a correct record and signed.**
- 4. Chairman's opening remarks & correspondence**
- 5. KALC- Community Award- presentation to the recipient**
- 6. Planning Committee report**
- 7. Environment Committee report**
- 8. Finance Committee report**

**7.1 Annual Governance and Accountability Return-** to receive the AGAR forms and observations and consider the proposals for approval.

#### **Internal Auditor's Report**

Proposal To agree the recommendation of the Finance Committee to receive and note the Internal Auditor's report and further note that there were no issues or weaknesses in control identified.

#### **Statement Of Internal Control**

Proposal To approve the Statement of Internal Control for the year ending 31st March 25 and for the Chairman and Parish Clerk to sign.

**Annual Governance Statement 2024/5**

Proposal To agree the recommendation of the Finance Committee to adopt the Annual Governance Statement 2024/25 with boxes 1 to 8 ticked "yes" and box 9 ticked "NA" and for the Chairman and Parish Clerk to sign.

**Statement Of Accounts and Annual Return 2024/25**

Proposal To agree the recommendation of the Finance Committee to adopt the Statement of Accounts and Annual Return 2024/25 and for the Chairman to sign.

**Period Of Exercise of Public Rights**

Proposal To agree the dates set for the period of exercise of public rights will be - Tuesday, 24 June 2025: Tuesday, 5 August 2025

**9. Library Committee report****10. Proposal for the Installation of a Recycled Plastic Bench on the Village Green**

- Consideration of replacing the existing wooden bench, which commemorates the Ashford and Folkestone Soroptimists, with a 100% recycled plastic bench designed for durability, low maintenance, and aesthetic appeal.
- The proposed bench will feature a multi-coloured design and accommodate individually funded memorial plaques, available for public installation.
- The Parish will fund two plaques, utilizing the Chairman's Allowance, in memory of Robert Bliss and to replace the existing Soroptimist plaque.
- Determination of the cost for plaques and installation (proposed at £125).
- Agreement on promoting the availability of the remaining eight plaque locations on the bench.
- Development of a formal protocol governing the acceptability of plaque messaging.

**11. Sandgate 20mph Zone**

To receive cost estimate for the scheme and agree the Parish financial contribution.

**12. Information** to bring any other matters to the Council's attention**13. Date of next meeting 21<sup>st</sup> July 2025**