

SANDGATE ANNUAL PARISH COUNCIL MEETING

Date: Time: Monday 19th May 2025 at 7.00pm or at the Fall of the Annual Parish Meeting whichever is earlier Sandgate Parish Council Library Sandgate High Street To ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above.

Sandgate Parish Clerk

The meeting will be open to the press and public. The meeting will also be broadcast live at https://www.facebook.com/sandgatepc

Twenty minutes have been set-aside at the beginning of the meeting for the public to ask questions of the Council. Speakers will be allowed a maximum of two minutes to ask their question. Questions can either be asked in person or emailed to clerk@sandgate-pc.gov.uk to arrive one working day before the meeting and they will be presented to the meeting for reply.

AGENDA

- 1. Election of Chairman and Vice-Chairman for 2025/6
- 2. Declaration of Acceptance of Office
- 3. Apologies for Absence
- **4. Declarations of Interest** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
- 5. Minutes of the Parish Council meeting held on 28th April to be confirmed as a correct record and signed
- 6. Chairman's opening remarks
- 7. Appointment of members to committees

To agree the appointments to the committees in Appendix A of this agenda. Chairs of committees will be decided by the next meeting of that committee.

8. Schedule of meetings for 2025-26

To agree the schedule of meetings of the Council and its committees for 2025-6 in Appendix B of this agenda.

9. Review and adoption of appropriate standing orders, financial regulations, and other governance arrangements

To consider the following for approval

- Standing orders
- Financial regulations
- Governance review
- Terms of reference
- Risk management
- 10. Information to bring any other matters to the Council's attention
- 11. Date of the next meeting Monday 23rd June 2025



COMMITTEE MEMBERSHIP 2025-26

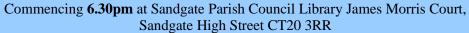
* The Chairman and Vice-Chairman of the Council are ex-officio members of all committees.

** All councillors are substitute members on all committees and up to two may be called upon by the clerks in the event of known absences.

LIBRARY COMMITTEE 1. Gary Fuller 2. Rosa Morris	ENVIRONMENT COMMITTEE 1. Kirsty Hogden 2. Susan Claris 3. Peter Hickman 4. Rosa Morris 5. Nicola South
FINANCE COMMITTEE 1. Michael Fitch 2. Gary Fuller 3. Simon Horton 4. Hazel Barrett	PLANNING 1. Hazel Barrett 2. Susan Claris 3. Michael Fitch 4. Peter Hickman 5. Simon Horton 6. Nicola South
SEA FESTIVAL & EVENTS COMMITTEE (Twinning) 1. Hazel Barrett 2. Rosa Morris	PERSONNEL 1. Gary Fuller 2. Simon Horton

SANDGATE PARISH COUNCIL

SCHEDULE OF MEETINGS 2025/26





Main Parish Council Meetings

Usually held on the Fourth Monday of each month (except August) at 6.30pm

2025 2026

19th May (Annual Parish Meeting

& Annual Parish Council Meeting)

19th January

23rd June23rd February28th July23r March22nd September27th April

27th October 24th November 15th December

Finance Committee

Usually held on the Third Monday of every month (except August) at 6.30pm

2025202616th June5th January21stth July16th February15th September16th March20th October20th April

17th November 8th December

Environment Committee Meetings

Usually held on the Second Monday of every other month at 6.30pm

2025 2026

12th May 12th January 14th July 9th March

8th September 10th November

Planning Committee

Meetings to take place as required

Library Committee

Quarterly meetings on a schedule to be determined

Sea Festival Committee

Meetings to take place as required

Personnel Committee

Meetings to take place as required