



**Sandgate Parish Council
Extraordinary Meeting
Date: Monday 3rd February 2025 Time: 6.15 pm
Venue: Sandgate Council and Library, Sandgate High Street.**

**Present: Chair: Cllr Tim Prater
Councillors: Hazel Barrett, Michael Fitch, Simon Horton, Susan Claris, Peter Hickman, Rosa Morris, Nicola South & Guy Valentine-Neale**

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- 1. Apologies for absence**
- 2. Declarations of Interest Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.**
- 3. Boat House**

**a. To discuss and approve purchase and installation of a handwash unit**

It was noted that the information regarding the replacement unit had been circulated to all members, and it was recommended to accept the quotation provided.

The contractors have advised that spare parts for the oldest handwash unit in the Granville Parade toilets are no longer available. Furthermore, the handwash units currently installed in all the toilets have not been manufactured for several years. It was noted that when the Parish Council took over the toilet facility, all handwash units, except for the one that has now failed, were replaced. At that time, the cost for replacing the three units was £10,000.

As the current unit is no longer being manufactured, the contractors have researched available replacement equipment and identified options that closely match the size of the existing unit in order to minimize the need for additional works during installation.

Several feasible options have been identified for consideration, including:

1/ Leaving the toilet with the failed washer dryer unit closed.

2/ Replacement of the failed unit at cost of £5,570.00 (including installation £700.00) + VAT.

The warranty information for the replacement unit will be obtained.

Currently, a building reserve of £10,000.00 is held.

It is proposed that £5,570.00 be transferred from the building reserve into the general reserves to cover the cost of the replacement equipment and its installation.

It is recommended that the building reserve be replenished over the next two budget years, drawing from the contingency budget (£3,549.00 in 2025/26), as follows:

- £2,785.00 in the 2025/26 budget year
- £2,785.00 in the 2026/27 budget year

It is anticipated that the works will be completed before Easter 2025.

**Proposed to accept the recommended purchase of item**

**Proposed by Councillor Simon Horton**

**Seconded by Councillor Tim Prater**

**Agreed by all**

**b. Update and approval of next stage of the solar panel project**

It was noted that the Solar Panel initiative at the Boat House is being delayed due to the need to determine the structural composition of the roof area, ensuring it can support the weight of several tonnes of ballast necessary to securely hold the solar panels in place during all weather conditions. The Clerk is currently reviewing past planning applications for the building and is in communication with colleagues at FHDC in an effort to obtain any available structural drawings and information. If this information cannot be located, a scan of the building will be required, which would incur significant expenses, as railings or scaffolding would need to be installed to ensure the safety of the contractors.

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