



**SANDGATE PARISH COUNCIL**  
**Minutes of The Sea Festival and Events Committee Meeting**  
**held at 7.30pm on 17<sup>th</sup> July 2023**

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**Chair:**            **Councillor:**            **Tim Prater**

**Present:**        **Councillors:**        **Hazel Barrett, Tracy Stephens, Tim Prater and Guy Valentine-Neale**

**Clerk:**                    **Mrs J Tugwood**

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Meeting started 7.30 pm

1.    **Apologies for absence-** Rosa Morris, Nina Bliss and Adrian Watts
2.    **Declaration of Interest** – none declared
3.    **Minutes of the last meeting** – the minutes of the meeting held in 5<sup>th</sup> June 23 were presented and approved as a correct record.  
      **Proposed by Tim Prater**  
      **Seconded by Tracy Stephens**  
      **Agreed by all**
4.    **Licence**  
      It was noted that the licence application is still proceeding. A question was raised concerning who has responsibility for insurance cover of the event.  
      **Action:** Deputy Clerk to check with the insurance company
5.    **Food**  
      The Deputy Clerk informed the committee that leaflets had been put through all food establishments letterboxes along the High Street but no-one had come forward therefore there would not be a pop up restaurant on the Saturday night.
6.    **Update of Sea Festival**  
      It was noted that we were waiting for a complete list of the stalls and the music that has been provisionally booked. Discussion was held concerning the PA system –  
      **Action:** Tim Prater to look into this.  
      A discussion took place on lights for the stage on the promenade for the Saturday evening and ideas were asked for.  
      **Action:** Deputy to obtain a full list of all stalls and music group and costings.  
      Volunteers are needed for both the Saturday night and the Sunday and Deputy Clerk asked if everyone could let her know who can make it and what times they are available.
7.    **Finance**

The committee were given a spreadsheet with the expenditure and income showing for last year and this year. This was discussed in great depth, Tim Prater requested that the Barrow of Booze raffle be used again as the donation to the RNLI as per last year.

Due to the budget being well over it was discussed and proposed that the Flambe Circus and some of the music groups were cancelled to cover the cost.

Proposed: Tim Prater

Seconded: Tracy Stephens

Agreed: Unanimously

**8. D-Day 80 6<sup>th</sup> June 24**

The committee was informed that we have had correspondence concerning the celebration next year and asking if we would be interested in participating. It was decided that everyone would think about this and come forward with ideas.

**9. Correspondence**

There was no correspondence .

**10. Information:**

There was no information.

**11. Date of Next meeting: Monday 31<sup>st</sup> July**

The meeting ended at 8.30 pm

Signed by the Sea Festival and Events Committee Chairman.....Date.....