



**SANDGATE PARISH COUNCIL**

**Minutes of the Library Committee Meeting held on 10<sup>th</sup> July 2023 at 7.15pm**

**Present:**            **Chair:**     **Gary Fuller**  
                               **Councillors:**                                         **Hazel Barrett, Rosa Morris & Guy Valentine-Neale**  
                               **Local Representative:**                                 **Adrian Watts**

**Clerks:**                                         **Mrs G Thomas**

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 These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

- 1. Apologies for absence** – There were none.
- 2. Declarations of interest** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council’s Code of Conduct and by the Localism Act 2011.- There were none.
- 3. Minutes of the last meeting held on 5th June 2023** proposed as a true and correct record.  
**Proposed by Hazel Barrett**  
**Seconded by Rosa Morris**
- 4. Feedback from Clerk and Members**  
 It was noted that it was essential to increase the use of the library and engage all groups.  
 It was noted that the library needed to be promoted to new residents in the developments at Shorncliffe, who may not be aware of what service provision exists in Sandgate.  
 It was noted that teenagers provide the smallest percentage of Sandgate Library user demographics and mechanisms of engagement were discussed, including the possible introduction of board game activities and the increased provision of graphic novels.  
**Action: Rosa Morris agreed to facilitate a board game activity during the summer holidays.**  
**Action: Gary Fuller to explore which are the most popular board games**  
 It was agreed that a promotional library leaflet would be produced and delivered to the new developments at Shorncliffe.  
**Action: Gary Fuller and Clerk to produce leaflet**  
**Action: All library committee members to deliver leaflet**  
 It was noted that the previous year’s financial allocation and expenditure should be discussed at the next meeting.  
**Action: RFO to be asked to provide figures**  
 It was noted that Gary Fuller was continuing to investigate what S106/CIL allocations may be forthcoming.  
**Action: Gary Fuller**
- 5. Information**
- 6. Date of the next meeting TBC**

Signed by the Library Committee Chair.....Date.....