



SANDGATE PARISH COUNCIL MEETING

Date: Time: 26th June 2023 at 6.30pm

Venue: Sandgate Council and Library, Sandgate High Street.

To: ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above.

The meeting will be open to the press and public. The meeting will also be broadcast live at <https://www.facebook.com/sandgatepc>

Twenty minutes have been set-aside at the beginning of the meeting for the public to ask questions of the Council. Speakers will be allowed a maximum of two minutes to ask their question. Questions can either be asked in person or emailed to clerk@sandgatepc.org.uk to arrive one working day before the meeting and they will be presented to the meeting for reply.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest Members** are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
- 3. Minutes of the Parish Council Meeting held on 15th May 2023 to be confirmed as a correct record and signed.**
- 4. Chairman's opening remarks & correspondence**
- 5. Planning Committee report**
- 6. Environment Committee report**
- 7. Finance Committee report**

7.1 Annual Governance and Accountability Return- to receive the AGAR forms and observations and consider the proposals for approval.

Internal Auditor's Report

Proposal To agree the recommendation of the Finance Committee to receive and note the Internal Auditor's report, and further note that there were no issues or weaknesses in control identified.

Statement Of Internal Control

Proposal To approve the Statement of Internal Control for the year ending 31st March 23 and for the Chairman and Parish Clerk to sign.

Annual Governance Statement 2022/3

Proposal To agree the recommendation of the Finance Committee to adopt the Annual Governance Statement 2022/23 with boxes 1 to 8 ticked "yes" and box 9 ticked "NA" and for the Chairman and Parish Clerk to sign.

Statement Of Accounts And Annual Return 2022/23

Proposal To agree the recommendation of the Finance Committee to adopt the Statement of Accounts and Annual Return 2022/23 and for the Chairman to sign.

Period Of Exercise of Public Rights

Proposal To agree the dates set for the period of exercise of public rights will be 27 June 2023 to 7 August 2023.

8. **Change of bank signatories**-proposal for RFO to manage Metrobank Account and be a signatory.
9. **Library Committee report**
10. **Sandgate Policy Documents**- to be reviewed.
 - a. Code of Conduct
 - b. Code of Conduct Complaints Procedure
 - c. Arrangements for dealing Code of Conduct Complaints
 - d. Meeting Attendance Policy
 - e. Parish Clerk- Scheme of Delegation
 - f. Annual Plan 20-24
11. **Wayleave Request**- to consider Wayleave request for Battery Point
12. **KALC**
13. **Information – to bring any other matters to the Council’s attention.**
14. **Date of next meeting 24th July 2023**