

Publication Date 5th May 2023



SANDGATE ANNUAL PARISH COUNCIL MEETING

Date: Time: Monday 15th May 2023 at 6.30pm

Sandgate Parish Council Library

Sandgate High Street

To ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above.

Sandgate Parish Clerk

The meeting will be open to the press and public. The meeting will also be broadcast live at <https://www.facebook.com/sandgatepc>

Twenty minutes have been set-aside at the beginning of the meeting for the public to ask questions of the Council. Speakers will be allowed a maximum of two minutes to ask their question. Questions can either be asked in person or emailed to clerk@sandgatepc.org.uk to arrive one working day before the meeting and they will be presented to the meeting for reply.

AGENDA

- 1. Election of Chairman and Vice-Chairman for 2023/4**
- 2. Declaration of Acceptance of Office**
- 3. Apologies for Absence**
- 4. Declarations of Interest** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
- 5. Minutes of the Parish Council meeting held on 18th April to be confirmed as a correct record and signed**
- 6. Chairman's opening remarks**
- 7. Appointment of members to committees**

To agree the appointments to the committees in Appendix A of this agenda. Chairs of committees will be decided by the next meeting of that committee.

8. Schedule of meetings for 2023-24

To agree the schedule of meetings of the Council and its committees for 2023-4 in Appendix B of this agenda.

9. Review and adoption of appropriate standing orders, financial regulations, and other governance arrangements

To consider the following for approval

- Standing orders
- Financial regulations
- Governance review
- Terms of reference
- Risk management
- Statement of internal control

10. GPC- declaration of Parish Council's eligibility for General Power of Competence- to be agreed

11. Subscription to KALC and NALC for 2023/2024 to be agreed for payment

12. Information – to bring any other matters to the Council's attention

13. Date of the next meeting – Monday 26th June 2023



COMMITTEE MEMBERSHIP 2023-24

*** The Chairman and Vice-Chairman of the Council are ex-officio members of all committees.**

**** All councillors are substitute members on all committees and up to two may be called upon by the clerks in the event of known absences.**

<p align="center"><u>LIBRARY COMMITTEE</u></p> <p>1. 2. 3. 4. 5.</p>	<p align="center"><u>ENVIRONMENT COMMITTEE</u></p> <p>1. 2. 3. 4. 5.</p>
<p align="center"><u>RESOURCES</u></p> <p>1. 2. 3. 4. 5. 6.</p>	<p align="center"><u>PLANNING</u></p> <p>1. 2. 3. 4. 5. 6.</p>
<p align="center"><u>SEA FESTIVAL & EVENTS COMMITTEE</u></p> <p>1. 2. 3. 4. 5.</p>	<p align="center"><u>PERSONNEL</u></p> <p>1. 2. 3.</p>

Lead members and outside body appointments

Beach Advisory Group-

KALC

Twinning

Appendix B

SANDGATE PARISH COUNCIL SCHEDULE OF MEETINGS 2023/24

Commencing **6.30pm** at Sandgate Parish Council Library James Morris Court,
Sandgate High Street CT20 3RR



Main Parish Council Meetings

Usually held on the Fourth Monday of each month (except June/August) at 6.30pm

2023	2024
15th May (Annual Parish Meeting)	22nd January
26 th June	26th February
24th July	25th March
25th September	22nd April
23rd October	
27th November	
11th December	

Resources Committee

Usually held on the Third Monday of every other month at 6.30pm

2023	2024
19th June	19 th February
21 st August	15 th April
16 th October	
6 th December	

Environment Committee Meetings

Usually held on the Second Monday of every other month at 6.30pm

2023	2024
10 th July	8th January
11th September	11th March
13th November	

Planning Committee

Meetings to take place as required

Library Committee

Quarterly meetings on a schedule to be determined

Sea Festival Committee

Meetings to take place as required

Personnel Committee

Meetings to take place as required

