



## **SANDGATE PARISH COUNCIL MEETING**

**Date: Time: 18<sup>th</sup> April 2023 at 6.30pm**

**Venue: Sandgate Council and Library, Sandgate High Street.**

**To: ALL MEMBERS OF SANDGATE PARISH COUNCIL**

**YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above.**

The meeting will be open to the press and public. The meeting will also be broadcast live at <https://www.facebook.com/sandgatepc>

Twenty minutes have been set-aside at the beginning of the meeting for the public to ask questions of the Council. Speakers will be allowed a maximum of two minutes to ask their question. Questions can either be asked in person, or emailed to [clerk@sandgatepc.org.uk](mailto:clerk@sandgatepc.org.uk) to arrive one working day before the meeting and they will be presented to the meeting for reply.

### **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest Members** are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
3. **Minutes of the Parish Council Meeting held on 21<sup>st</sup> March 2023 to be confirmed as a correct record and signed.**
4. **Chairman's opening remarks & correspondence**
5. **Planning Committee report (GV)**
6. **Environment Committee report (VR)**
  - 6.1 **Tree inspection report-** to agree to undertake Level 2 & Level 3 works
7. **Resources Committee report (AW)**
  - 7.1 **2023/24 pay award** - to be approved
  - 7.2 **Appointment of Internal Auditor**-to be approved
8. **Library Committee (GF)**
9. **Sandgate Policy Documents-** to be reviewed
  - a. **Document retention and disposal policy**
  - b. **Press and Media Policy**
  - c. **Publication Policy**
  - d. **Risk Management Policy**
  - e. **Privacy Statement**
10. **KALC**
11. **Twinning-update**
12. **Information – to bring any other matters to the Council's attention.**
13. **Date of next meeting 16<sup>th</sup> May 2023**