

SANDGATE PARISH COUNCIL Minutes of a PARISH COUNCIL MEETING Held at 6.30pm on Tuesday 21st June 2022

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

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**Chairman** Councillor Tim Prater

Councillors Michael Fitch, Gary Fuller, Vicki Parsons

and Guy Valentine-Neale

**Clerks G Thomas** 

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There was no report from the PCSO.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting commenced at 6.30 pm

- 1. Apologies for absence: Cllrs Nina Bliss, Vannessa Reay, Nabin Siwa, Tracy Stephens, Adrian Watts & Lewis Whitnall.
- **2. Declarations of Interest** none at this time
- 3. Minutes of the last meeting the minutes of the meeting of the Parish Council held on 17th May & the Extraordinary Meeting on 24th May having been previously circulated, were approved as a correct record and signed by the Chairman
- 4. Chairman's opening remarks

'Simply to thank all those involved, or participating in, the events in the area around the Jubilee and 200th Anniversary of St Pauls' Church.

For the Sandgate Orchards, now dedicated to the Queen's Jubilee, thanks to the Sandgate Community Garden team led by Leonie Wootton, and to Harmers and Son for their work including installing plaques.

For the beacon lighting, particular thanks to our piper John Ditton, bugler Adam Sellors, our Clerks, Richard Grundy and Jan Holben for lighting the beacon, Harmer and Son for excellent support and the literally hundreds of people that turned up to hear me shouting.

For the Golden Valley Fun Day thanks in particular to Shona and Richard of the Golden Arrow, and also Leonie Wootton and Rita Barnett amongst others for their volunteer support.

For the Granville Parade Beach Party, special thanks to the Sandgate Society, Folkestone Rowing Club and all businesses that took part, and all those that turned up and enjoyed the day, and the rain for Staying Away, which did not seem likely a few days before. Special mention to David at the Boat House for ensuring the toilets were even more maintained than usual that day, and to Saga for finding us first aid support.

And for the 200th Anniversary events, thanks to all at St Paul's, especially Carrie Thomas and others for helping put together the programme and promoting it. I was inspired by Terry Waite on his visit on the Thursday, and pleased to welcome the Bishop of Dover, Rose Hudson-Wilkins, the Deputy Lord Lieutenant of Kent Geoff Miles, and Lord Boateng to the 200th anniversary service on Sunday. Thanks to our clerk Julie Tugwood for guarding the chain & me in that order!!!

We're really luck here in Sandgate to be part of a team: I was delighted to be involved in all those events, and help each in a small way, but without all involved NONE of them would have happened.'

5. Chairman's Correspondance

It was noted that a letter of thanks had been received from Sandgate Boules Club for the council's support following their successful Boules Tournament with Sangatte on Sunday.

It was noted that a letter of thanks had been received from Hythe Flower Club for the council's grant towards flowers to decorate St Paul's Church for the 200 Year Anniversary celebrations.

- **Planning Committee** It was noted that the minutes had been circulated. A meeting would be taking place immediately after the Full Council Committee meeting when the protocol of objecting to planning applications would be discussed.
- 7. **Environment Committee** There has been no meeting since the last Full Council Committee
- **Resources Committee report** It was noted that the minutes of Resources Committee had been circulated.

8.1 Internal Auditor's Report

Councillors received the Internal Auditor's Report.

Statement Of Internal Control

Councillors considered the Statement of Internal Control in support of the Annual Governance Statement.

8.2 Annual Governance Statement 2021/22

Councillors considered the Annual Governance Statement.

Statement Of Accounts And Annual Return 2021/22

Councillors approved the Statement of Accounts for 2021/22, the Annual Return for 2021/22 (Section 2 of the Annual Return for the year ending 31 March 2022) and the supporting Bank Reconciliation. The Chairman of the meeting proceeded to sign the document.

Period Of Exercise Of Public Rights

The dates proposed for the period of exercise of public rights are 24 June 2022 to 11 August 2022, during which time members of the public may inspect accounting records by prior arrangement.

RESOLVED: To agree the recommendation of the Resources Committee to receive and note the Internal Auditor's report, and further note that there were no issues or weaknesses in control identified.

RESOLVED: To approve the Statement of Internal Control for the year ending 31st March 22 and for the Chairman and Parish Clerk to sign.

RESOLVED: To agree the recommendation of the Resources Committee to adopt the Annual Governance Statement 2021/22 with boxes 1 to 8 ticked "yes" and box 9 ticked "NA" and for the Chairman and Parish Clerk to sign.

RESOLVED: To agree the recommendation of the Resources Committee to adopt the Statement of Accounts and Annual Return 2021/22 and for the Chairman to sign.

RESOLVED: The dates set for the period of exercise of public rights will be 24 June 2022 to 11 August 2022.

Proposed: Tim Prater Seconded: Gary Fuller Voting: F:5, Ag:0, Ab:0

8.3 Staff Salary Review

Councillors noted that the Resources Committee had, following staff and clerk appraisals, offered, and had accepted a pay award for 2022-23 for Clerks and Librarians, backdated to April 2022.

9. Library Committee report There has been no meeting since the last Full Council Committee

10. Library tendering

The redacted tender documents and recommendation of the clerk were considered. Tim Prater recused himself from voting on the basis that he had been present at the opening of tenders and knew the identities of the contractors.

RESOLVED: To offer the tender to contractor A, and to proceed with works as soon as possible.

Proposed: Gary Valentine-Neale

Seconded: Gary Fuller Voting: F:4, Ag:0, Ab:1

11. Zip wire repairs

Councillors noted that the Sandgate Park zip wire required £1065.00 of repairs to the mechanism, despite repairs under a year ago. Their decision was requested on whether to approve another expenditure on repairs, or to remove due to the cost of maintenance. The following costs of the zip wire to date were noted:

Installed April 19	£10,000
Repairs May 2021	£289.40
Repairs Aug 2021	£80.00
Repairs Sept 2021	£791.00

RESOLVED: To repair the zip wire again on this occasion, to erect additional signage explaining that the wire should not be used by adults or multiples of children.

Proposed: Tim Prater Seconded: Michael Fitch Voting: F: 5, Ag:0, Ab:0

- 12. **KALC** All information received from KALC circulated as normal
- **Twinning-** As noted in Chairman's remarks, a very successful Boule competition had taken place between Sandgate and Sangate
- **14. Information-** None at this time

The meeting ended at 7.10pm.

15. Date of next meeting- 19th July 2022

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Signed by the Chairman	Date	