



**SANDGATE PARISH COUNCIL
ANNUAL MEETING**

Date: Time: 17th May 7.00pm

Sandgate Parish Council Library

To ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to join a Sandgate Council virtual meeting on the date and at the time shown above.

The meeting will be open via Facebook to all the public and press.

Sandgate Parish Clerk

Sandgate Parish Council will broadcast this meeting as a video on Facebook live at the time of the meeting itself on our Facebook page at <https://www.facebook.com/pg/sandgatepc/> Comments made on the Facebook video during the meeting will not be monitored and are not a way of feeding back to the Council.

Questions from the public will need to be submitted in advance to clerk@sandgatepc.org.uk by 3pm at the latest on the day of the meeting. Questions from the public should include the questioners name and address so that it can be confirmed the question is from a resident. The question (and name, but not address, of the questioner) will be read out by the Clerk, and answered by the Chairman, Clerk or appropriate Councillor. A written response may also be sent by email subsequent to the meeting.

AGENDA

- 1. Election of Chairman and Vice-Chairman for 2022/23**
- 2. Declaration of Acceptance of Office**
- 3. Apologies for Absence**
- 4. Declarations of Interest** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
- 5. Minutes of the Parish Council meeting held on 19th April to be confirmed as a correct record and signed**
- 6. Chairman's opening remarks**
- 7. Chairman's correspondence**
- 8. Planning Committee report (GV)**

9. **Environment Committee report (VR)**
10. **Resources Committee report (AW)**
11. **Library Committee (GF)**
12. **Appointment of members to committees**
To confirm the appointments as set out in Appendix A to this agenda. Chairs of committees will be decided by the next meeting of that committee
13. **Schedule of meetings for 2022-23**
To agree the schedule of meetings of the Council and its committees for 2022-3 as attached as Appendix B to this agenda.
14. **Review and adoption of appropriate standing orders, financial regulations and other governance arrangements**
To consider the following
 - Standing orders
 - Financial regulations
 - Asset register (confidential)
 - Risk register
 - Statement of internal control
15. **CiLCA- the proposal that the Clerk undertake CiLCA training**
16. **Subscription to KALC and NALC for 2022/2023**
17. **KALC report (GF)**
18. **Twinning (AW)**
19. **Information – to bring any other matters to the Council’s attention**
20. **Date of the next meeting – Tuesday 14th June 2022**

Appendix A



COMMITTEE MEMBERSHIP 2022-23

* The Chairman and Vice-Chairman of the Council are ex-officio members of all committees.

** All councillors are substitute members on all committees and up to two may be called upon by the clerks in the event of known absences.

<p style="text-align: center;"><u>LIBRARY COMMITTEE</u></p> <ol style="list-style-type: none">1. Gary Fuller2. Nabin Siwa3. Adrian Watts4. Lewis Whitnall5. Vice Chairman of Parish Council6. Chairman of Parish Council	<p style="text-align: center;"><u>ENVIRONMENT COMMITTEE</u></p> <ol style="list-style-type: none">1. Vannessa Reay2. Gary Fuller3. Michael Fitch4. Nabin Siwa5. Tracy Stephens6. Lewis Whitnall7. Adrian Watts8. Nina Bliss9. Vice Chairman of Parish Council10. Chairman of Parish Council
<p style="text-align: center;"><u>RESOURCES</u></p> <ol style="list-style-type: none">1. Adrian Watts2. Tracy Stephens3. Michael Fitch4. Lewis Whitnall5. Vicki Parsons6. Vice Chair of Parish Council7. Chairman of Parish Council	<p style="text-align: center;"><u>PLANNING</u></p> <ol style="list-style-type: none">1. Michael Fitch2. Gary Fuller3. Vicki Parsons4. Tracy Stephens5. Adrian Watts6. Vice Chair of Parish Council7. Chairman of Parish Council
<p style="text-align: center;"><u>SEA FESTIVAL COMMITTEE</u></p> <ol style="list-style-type: none">1. Nina Bliss2. Adrian Watts3. Lewis Whitnall4. Vicki Parsons5. Vice Chair of Parish Council6. Chair of Parish Council	

Lead members and outside body appointments

Beach Advisory Group- Cllr Nabin Siwa

KALC- Cllr Gary Fuller

Twinning Cllr Adrian Watts

SANDGATE PARISH COUNCIL

SCHEDULE OF MEETINGS 2022/23

at Sandgate Parish Council Library James Morris Court,
Sandgate High Street CT20 3RR



MAIN Parish Council Meetings

The **third** Tuesday of each month (except August and December) at 6.30pm

2022

17th May - APC & APCM

21st June

19th July

20th September

18th October

15th November

12th December (tbc)

2023

17th January

21st February

21st March

18th April

Environment Committee

Meetings to take place as required

Planning Committee

Meetings to take place as required

Library Committee

Quarterly meetings on a schedule to be determined

Resources Committee

Quarterly meetings on a schedule to be determined

Sea Festival Committee

Meetings to take place as required