



SANDGATE PARISH COUNCIL
Minutes of a meeting of the Resources Committee held on
Tuesday 12th April 2022 at 6.30 pm

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**Present: Chairman**

**Councillor Adrian Watts**

**Councillors**

**Lewis Whitnall, Michael Fitch.**

**Clerk/RFO**

**Julie Tugwood**  
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- 1. Apologies for absence:** Councillor Tracy Stephens, Tim Prater, Guy Valentine-Neale, Vikki Parsons
- 2. Declarations of Interest:** None
- 3. Minutes:** The Minutes of the previous meeting of the Committee were approved as a correct record and signed by the Chairman.
Proposed by: Councillor Michael Fitch Seconded by: Councillor Lewis Whitnall
Approved by all present.
- 4. Final Budget 2022-23**
It was confirmed that the final budget has now been set and approved.
- 5. Close of March reconciliation:** The committee was advised that the March reconciliation has now been completed and all balanced.
- 6. PWLB reporting mechanism:**
The RFO has completed a new form with all the PWLB shown and this will now be updated every month.
- 7. Quote for moving CCTV camera:**
The Parish council have received a quote for moving one of the CCTV camera from one pole to another pole and this was discussed. The councillors requested that the clerk write and ask for further information and will be discussed again.
- 8. Grant application:**
The council have received a grant application from the Hythe Flower Club/St Paul's Church asking for a grant for flowers to celebrate the 200th Anniversary of the Church. The proposal was made that we make a donation of £150.00 and was agreed by all attending.
- 9. Staff Salary Review:**
The committee confirmed that staff appraisals would go ahead and then be discussed at a Full Council meeting.
- 10. Correspondence:** None at the time
- 11. Information:**
The RFO proposed that the Resources committee meet every three months this was agreed by all present.

The committee were informed that a snow machine had been found in the cupboard and it was proposed that this be disposed of and was agreed by all present.

12. Date of next meeting: TBC

Signed _____ Dated _____

Signed by Chairman of Resources Committee Dated