



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held at 6.30pm on Tuesday 19th October 2021

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

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| <b>Present:</b> | <b>Chairman</b>    | <b>Councillor Tim Prater</b>                                        |
|                 | <b>Councillors</b> | <b>Michael Fitch, Vicki Parsons, Vanessa Reay, and Adrian Watts</b> |
|                 | <b>Clerks</b>      | <b>G Thomas &amp; J Tugwood</b>                                     |

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There was no report from the PCSO.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting commenced at 6.30 pm

1. **Apologies for absence:** Cllr Nina Bliss, Gary Fuller, Nabin Siwa, Guy Valentine-Neale (attending an FHDC Planning meeting on behalf of SPC), Tracy Stephens and Lewis Whitnall
2. **Declarations of Interest** – none at this time
3. **Minutes of the last meeting** – the minutes of the meeting of the Parish Council held on 21st September 2021 having been previously circulated, were approved as a correct record and signed by the Chairman
Agreed by all who had been present at the meeting.
4. **Chairman’s opening remarks**
 - The Chairman welcomed to the new RFO/Deputy Clerk, Julie Tugwood.
 - It was noted that all councillors should inform the clerk regarding their attendance at the Remembrance Day Service at St Paul’s on 14th November. This would commence at 10.00 at the church and then at 11.00 at the War memorial. It was noted that Cllr Watts would attend services at Sangatte on 11th November. The Mayor of Sangatte and councillors had been invited to Sandgate for 14th November.
 - It was noted that the power suppliers in the library and Kiosk were being changed and that new sustainable power sources; solar, were being considered for this site for the future.
 - It was noted that fuel poverty was a huge concern to all and that the parish council website would signpost residents to information regarding winter fuel allowances.
 - It was noted that the library had flooded and that thanks were due to Michael and Melanie Chalk, councillors and FHDC for their fast response.
5. **Chairman’s Correspondence as above**
6. **Planning Committee** It was noted that the minutes had been circulated.

7. **Environment Committee** It was noted that the Environment Committee would now have less frequent meetings but these would be focussed on particular projects or items; the November Committee would discuss the parish's Christmas arrangements and also the proposed budgetary requirements of the committee for the coming year.
8. **Resources Committee report** It was noted that the minutes of Resources Committee had been circulated. It was noted that new RFO and Parish Clerk were being trained on the accounting software. It was noted that the budget was tight and would remain so in the coming year. There were concerns regarding the energy costs for the Kiosk with overnight usage seemed to amount to 20% of the overall power usage; this was being investigated. It was noted that the October Resources Committee had been deferred until November.
9. **Library Committee report** - It was noted that no committee had taken place since the previous Main Council. It was noted that a library design consultant had visited the library and that a proposed new layout was being produced for consideration. The refurbishment would be paid solely out of S106 monies and would include a new automatic front door.
10. **Sea Festival Committee** – It was noted that membership of the new committee would include councillors Bliss, Whitnall, Parsons, Prater and Watts and that input from the previous Festival organisers would be sought and gratefully received.
11. **Christmas Lights Event** – It was noted that a number of arrangements were being finalised which would include a Christmas Craft Fayre and choir at the Chichester Hall, mulled wine and minced pies and a Christmas light switch on at the Saga Pavilion, and a Santa's grotto in the library.
12. **KALC** – It was noted that all KALC bulletins were being regularly received by the members
13. **Twining-** As in agenda item 4
14. **Information-**none at this time
15. **Date of next meeting 16th November 2021**

Signed by the Chairman.....Date.....