



**SANDGATE PARISH COUNCIL**  
**Minutes of a PARISH COUNCIL MEETING**  
**Held at 6.30pm on Tuesday 21<sup>st</sup> September 2021**

**At Sandgate Parish Council/Library Offices**  
**James Morris Court, Sandgate High Street, Sandgate.**

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|-----------------|--------------------|---------------------------------------------------|
| <b>Present:</b> | <b>Chairman</b>    | <b>Councillor Tim Prater</b>                      |
|                 | <b>Councillors</b> | <b>Vannessa Reay, Nabin Siwa and Adrian Watts</b> |
|                 | <b>Clerks</b>      | <b>G Thomas</b>                                   |

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There was no report from the PCSO.

**These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting**

The meeting commenced at 6.30 pm

1. **Apologies for absence:** Cllr Nina Bliss, Michael Fitch, Gary Fuller, Vicki Parsons, Guy Valentine-Neale (attending an FHDC Planning meeting on behalf of SPC), Tracy Stephens and Lewis Whitnall
2. **Declarations of Interest** – none at this time
3. **Minutes of the last meeting** – the minutes of the meeting of the Parish Council held on 20th July having been previously circulated, were approved as a correct record and signed by the Chairman **Agreed by all who had been present at the meeting.**
4. **Chairman’s opening remarks**
  - Much and varied casework
  - Chasing bin emptying on seafront today
  - Thanked Saga for beach cleaning last week, and hoping to visit their newly reopened Enbrook Park HQ in October
  - Discussed with Giles Barnard the possibility of creating a ramp from Castle Road Car Park to the seafront (conversation has been had with officers regularly but rejected, but Giles was more positive - asking colleagues for a quote)
5. **Chairman’s Correspondence as above**
6. **Planning Committee** It was noted that the minutes had been circulated.
7. **Environment Committee** It was noted that minutes had been circulated. It was noted that the Sea Festival had been discussed and changes to its constitution.
8. **Resources Committee report** It was noted that the minutes of Resources Committee had been circulated.

AGAR 2020-21 External Auditors’ report for consideration. The Parish Clerk referred to the External Auditors letter dated 3rd September which reported on the completion of limited assurance

review for the year ending 31st March 2021 in respect of Annual Governance & Accountability Return      The report had been circulated prior to the meeting.

The Parish Clerk advised that the report contained no findings.

The report has been considered by Resources Committee and is recommended for approval.

Proposed by Cllr Tim Prater  
Seconded by Cllr Vanessa Reay  
Approved by all

**9. Library Committee report - nothing to report at this time**

**10. KALC –**

**11. Recruitment of new Deputy Clerk / RFO** It was noted that this had been discussed at the Resources meeting and was recommended to council to advertise on website.

**Proposed by Cllr Tim Prater  
Seconded by Cllr Nabin Siwa  
Approved by all**

**12. Changes to Standing Orders: Proposal to move Environment Committee to an Environment Advisory Committee (meeting less regularly), and to formally set up a Sea and Food Festival Advisory Committee (to meet as needed, at least bi-monthly).**

It was noted that it was unlikely that Standing Order changes would be required following correspondence with KALC for the changes outlined. Therefore, a revised Environment Committee timetable would be circulated with the agenda for the next full Council, with the Chairman and Councillors clearly able to call additional meetings, if required. The Sea Festival Committee membership would be agreed at the next meeting: any councillors who wish to be on that to help in the delivery of the Festival for 2022 please put names forward.

**13. Committee membership changes - Cllr Vicki Parsons to join Environment & Planning Committees and Cllr Vanessa Reay to leave Planning & Resources Committees.**

**Changes to the committee memberships proposed by Cllr Tim Prater  
Seconded by Cllr Adrian Watts  
Agreed by all**

**14. Sandgate & Fremantle Park Jubilee Orchards:** Proposal for around 10 fruit trees to be planted in each of Sandgate Park and Fremantle Park over the winter, associated hedging and “no mow” areas to support the “Plant a Tree for the Jubilee” programme, Sandgate Community Gardeners, and Plan Bee. Up to £1,500 cost to be met by virement from the New Services Reserve.

**Proposed by Cllr Tim Prater  
Seconded by Adrian Watts  
Approved by all**

It was noted that in the future discussions would take place regarding possible memorial tree sponsorship

It was noted that, prior to the Jubilee celebrations, the beacon would be replaced or refurbished, funding may possibly be available. It was agreed that Harmers be asked to revisit their quotation regarding refurbishment, to include the base plate, if necessary, and also to remake and re-hang the Sandgate sign.

- 15. **KALC**-it was noted that communications were being regularly circulated to all councillors
- 16. **Twinning**- It was noted that the Sangatte Sea Festival had taken place last weekend. An invitation to the Sandgate Remembrance Day service would be sent to Sangatte in the near future.
- 17. **Information**-none at this time
- 18. **Date of next meeting 19<sup>th</sup> October 2021**
- 19. **Exclusion of the public**  
To consider the exclusion of the public on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

*F&HDC have approached Sandgate Parish Council to discuss the potential variation of our lease on the land we hold on lease at Battery Point, as they have been approached by a third party interested in renovating and leasing the shelter (which is not part of the land we lease) for business. We have been provided detail of the plans to enable us to respond, but F&HDC have asked that we do not circulate them beyond Councillors. As this is a matter of contracting between SPC and F&HDC, and indeed F&HDC and a third party, Councillors will be asked to discuss this in private, with press and public excluded.*

**Proposed by Cllr Tim Prater**  
**Seconded by Cllr Vanessa Reay**  
**Agreed by all**

***(Discussions were undertaken by the councillors present)***

It was noted that the Council had strong reservations around some of the proposals, and had asked for those elements to be removed from consideration. If they are, then SPC would, in principle and with the full cost of to be borne by F&HDC, accept a lease variation to the land to permit the shelter and land in front of the shelter to be rented by F&HDC to a third party.

Signed by the Chairman.....Date.....