



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held at 6pm on Tuesday 22nd April 2021
Online

~~~~~

|                 |                    |                                                                                                                         |
|-----------------|--------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Present:</b> | <b>Chairman</b>    | <b>Councillor Tim Prater</b>                                                                                            |
|                 | <b>Councillors</b> | <b>Michael Fitch, Nabin Siwa, Vannessa Reay, , Guy Valentine-Neale, Tracy Stephens, Adrian Watts and Lewis Whitnall</b> |
|                 | <b>Clerks</b>      | <b>Clerk G Thomas</b>                                                                                                   |

~~~~~

~~~~~

There was no report from the PCSO.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting commenced at 6.00 pm

1. **Apologies for absence:** Cllr Nina Bliss
2. **Declarations of Interest** – none at this time
3. **Minutes of the last meeting** – the minutes of the meeting of the Parish Council held on 16<sup>th</sup> March having been previously circulated, were approved as a correct record and signed on behalf of the Chairman by the Parish Clerk  
**Agreed by all who had been present at the meeting.**

4. **Chairman’s remarks**

- 4.1 It was noted that the Chairman had undertaken a number of tasks on behalf of the parish and district including correcting misinformation regarding BBQs, liaising with other departments regarding repairs to the Metropole steps, the emptying of bins and the removal of graffiti and also the answering of numerous correspondence including complaints regarding dust from the beach replenishment.
- 4.2 It was noted that there had been the first request for CCTV footage following a damaged car on the High Street. The new CCTV protocol did provide for a small administration charge to be levied in the event of large amounts of staff time being dedicated to checking footage in the event of a request but it was hoped that this could, in general be avoided.
- 4.3 It was noted that a CIL payment of £5kplus would be coming to the parish, this payment related to the block of 5 apartments on Encombe.
- 4.4 It was noted that the seemingly redundant NTIS unit on Battery Point had been reported to Highways England for removal and they were now investigating whether it should be removed.
- 4.5 It was noted that Tony Quarrington’s highly successful walks in Sandgate would be recommencing on 1<sup>st</sup> May and would occur at fortnightly intervals until mid-September
- 4.6 It was noted that the filming of a mini-series about the Sex Pistols would commence on 1<sup>st</sup> May. The discussions regarding the proposed closure of a number of parking spaces had taken place between councillors and the location manager and this had resulted in a large reduction of agreed spaces.

5. **Chairman's Correspondence** as above

6. **Flag Protocol** The Union Flag currently flies daily from the Sandgate flag post on the Village Green. There are restrictions on the types of flag you can fly without planning permission, but there is a short list of additional permitted flags.

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/952991/flying\\_flags\\_guide.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/952991/flying_flags_guide.pdf)

**Proposal:** to fly the following flags, from the list of those specifically allowed in the government guidance without permission, on the days named below:

- St George's Day - 23rd April [St George's Flag]
- Armed Forces Day - 26th June [Armed Forces Flag]
- Kent Day - 26th May [Kent Flag]
- 1st June - First Day of Pride Month (or Folkestone Pride March Day if held) [Pride Flag]

The Union Flag will fly on other days. This proposal is intended to be continuing until amended. If other days are brought forward, with flags that can be flown as listed in the current Government Guidance, and provided to the Parish free of charge, then adding those to this policy will be considered by Council.

**Proposed by Cllr Tim Prater**

**Seconded by Cllr Lewis Whitnall**

**For:7**

**Against:0**

**Abstention: 1**

7. **Policy and Documentation Review**

To review and agree previously passed policies as circulated. To review and agree additional policies of the Council as circulated (all based on a model from Folkestone Town Council).

To agree the formation of a standing Policy Review Working group, to comprise the Chairman of the Council and of each Committee and other members as appropriate to work with the Parish Clerk to systematically periodically review the Policies of the Council in detail and to bring amended policies to Full Council for agreement as required throughout the year.

**Proposed by Cllr Tim Prater**

**Seconded by Cllr Lewis Whitnall**

**Agreed by all**

8. **Planning Committee** It was noted that the minutes had been circulated and that many planning applications kept being 'recycled' for the consideration of the Planning Committee.

9. **Environment Committee** It was noted that the minutes had been circulated. It was noted that coffee cup recycling, benches on Battery Point, Christmas event & the Sea Festival had been discussed.

10. **Resources Committee report** It was noted that the minutes of Resources Committee had been circulated. It was noted that the £5k CIL monies would be welcome as the budget was at present fairly tight.

11. **Library Committee report** It was noted that the librarian was completing project forms for KCC to acquire the S106 monies for the library refurbishment and HSIF forms for additional monies for improving accessibility and facilities in the library.

12. **KALC**- It was noted that regular updates from KALC were being received
13. **Twinning**- It was noted that at present no updates had been received from Sangatte although it was acknowledged that France was going through a particularly difficult period relating to covid.
14. **Information**-It was noted that remote meetings would be ceasing on 6<sup>th</sup> May and that the APCM & APC were both taking place prior to this date to avoid problematic ‘in person’ meetings. It was noted that it was hoped that residents that had any questions or comments for the Full Council would contact the parish clerk prior to the meeting and that these could be then addressed and, if possible answered, at the Annual Parish Meeting. It was, however, noted that residents could always make contact with the parish clerk, if they wished to have their concerns addressed at a parish council meeting
15. **Date of next meeting**- 4<sup>th</sup> May at 6.30pm via Zoom

Signed by the Chairman.....Date.....