



SANDGATE PARISH COUNCIL
Minutes of an Library Committee Meeting held at 12.00am on 23rd March 2021
Online

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**Present:**            **Chairman**            **Cllr Gary Fuller**  
                         **Councillors:**       **Tim Prater, Nabin Siwa, and Adrian Watts**

**Clerk:**                **Mrs G Thomas**

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These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

Meeting started 12.00

1. **Apologies for absence:** There were none
2. **Declaration of Interest** – none declared
3. **Minutes of the last meeting** – the minutes of the meeting held on 18th January 2021 were presented and approved as a correct record.

Proposed by Cllr Adrian Watts

Seconded by Cllr Nabin Siwa

Agreed by all

4. **Update on library matters**

It was noted that Sandgate Library had continued to offer a click and collect service to all residents throughout the lockdown. The library would now reopen for socially distanced browsing on 12th April and it had been provisionally proposed that it would reopen fully on 21st June, in line with government guidelines.

5. **Refit of the library**

5.1 It was noted that a sum of £48,500 was available from S106 funding for the enhancement of the Sandgate Library service offer. The committee agreed on a number of priorities for works and equipment, to include a new accessible door, a large storage cupboard, new shelving and books, enhanced Wi-Fi, a hot desking area with appropriate furniture, a new staff issue desk, new furniture and seating and new windows in the children’s area.

It was hoped that if additional funding became available that this could be used to provide an accessible toilet facility.

5.2 It was noted that all building works would be put out for tender

Action: The librarian to contact Jackie Taylor-Smith at LRA to seek agreements to these works and purchases.

6. **Information**

It was noted that library staff and volunteers enthusiastically awaited the reopening of the service and it was agreed that they should be thanked for ensuring that the service remained open throughout for click and collect.

7. Date of next meeting- TBC

The meeting ended at 12.45

Signed by the Library Committee Chairman.....Date.....