



SANDGATE PARISH COUNCIL

**Minutes of an Library Committee Meeting held at 12.00am on 18th January 2021
Online**

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**Present:**            **Chairman**            **Cllr Gary Fuller**  
                         **Councillors:**        **Tim Prater, Nabin Siwa, Guy Valentine-Neale and Adrian Watts**  
  
                         **Clerk:**                **Mrs G Thomas**  
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**These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting**  
Meeting started 12.00

1.     **Apologies for absence:** There were none
2.     **Declaration of Interest** – none declared
3.     **Minutes of the last meeting** – the minutes of the meeting held on 26th November 2019 were presented and approved as a correct record.

**Proposed by Cllr Adrian Watts**

**Seconded by Cllr Gary Fuller**

**Agreed by all**

4.     **Update on library matters**
  - 4.1 It was noted that Sandgate Library had continued to offer a click and collect service to all residents throughout the lockdown and during the Tier 4 restrictions. During the present time, Sandgate was the sole library operating in the area between Dover and Hythe Library and was now gaining usage from borrowers from Cheriton and Folkestone Library.
  - 4.2 It was noted that thanks were offered to the Librarian and library staff for their willingness to provide a service during such a difficult period.
5.     **Refit of the library**
  - 5.1 It was noted that the library had benefited from some S106 funding, which was targeted at an enhanced library provision to the growing demographic in the area.
  - 5.2 It was noted that Sandgate Library was both library and community hub. Any refit should provide an area where the community could access library services and also any meetings, activities or events taking place in the library, outside and during library hours.
  - 5.2 It was noted that in order to provide the most accessible service to the diverse community, some structural works, additional IT, a redesign of the library space, new stock and shelving would be necessitated.
  - 5.4 It was noted that obligation free quotes from builders, library design and IT specialists be sought. Quotes to include an accessible toilet, improvements to the staff room, a new store room, an improved accessible entrance, replacement windows on the side wall, a hot desking area and an improved sound system.

**6. Loan and display of artwork**

**6.1** It was noted that two pieces of artwork has been offered for long term, indemnified loan to the library. It was agreed that if suitable space was located within the redesign that the library committee would be delighted to accept the loan of these pieces, entitled 'Peace' and 'Remembrance' and the artist was to be thanked for his kind offer.

**6.2** It was noted that library space for display purposes was very limited

**7. Information** There was none

**8. Date of next meeting-** TBC

The meeting ended at 12.55

Signed by the Library Committee Chairman.....Date.....