



**SANDGATE PARISH COUNCIL**  
**Minutes of a meeting of the Resources Committee held on**  
**Tuesday 14<sup>th</sup> July at 5.00 pm**

---

<b>Present: Chairman</b> <b>Councillors</b> <b>Clerk/RFO</b>	<b>Councillor Robert Bliss</b> <b>Nina Bliss, Michael Fitch, Tim Prater and Adrian Watts</b> <b>Simon Horton</b>
--	--

---

1. **Apologies for absence:** Councillors Tracy Stephens & Guy Valentine-Neal
2. **Declarations of Interest:** None.
3. **Minutes:** The Minutes of the previous meeting of the Committee were approved as a correct record and signed by the Chairman.  
**Proposed by: Councillor Adrian Watts. Seconded by: Councillor Nina Bliss. Approved by all present.**
4. **Correspondence:** There were two items of correspondence, 1/ Came & Co bringing to our attention the forthcoming insurance renewal 2/ Notification from PWLB of the loan repayment of £9284.88 due on 10<sup>th</sup> August.
5. **Sandgate Park:**  
The RFO provided an update regarding recent issues with vandalism at the park and circulated pictures of recent examples of graffiti. An approach to dealing with this was considered and will be reviewed once CCTV is installed in the park.  
**5.1 Multi Use Games Area –** RFO reported that he had received quotes to deal with the damaged fencing above the play area. Having considered the cost of removal/replacement of the fencing a decision was taken to install hazard warning signs in the area of fencing until such times as CCTV is installed in the Park. The RFO reported that there was another area of fencing that required works and would present a quote for consideration once he had clarified the cost of the works.  
**Proposed by: Councillor Adrian Watts. Seconded by: Councillor Robert Bliss. Approved by all present.**  
**5.2 Play equipment:** The most recent equipment inspection report was circulated prior to the meeting  
**5.3 Fitness equipment:** No Issues to report.  
**5.4 Caretaker's report:** The most recent Caretakers report was circulated prior to the meeting.  
**5.5 Furniture and signage:** Councillor Prater reported further recent issues with litter and there was discussion about purchasing an additional larger bin from FHDC at cost of around £60. **Proposed by Councillor Tim Prater. Seconded by Councillor Adrian Watts. Approved by all present.** The RFO mentioned that a replacement no cycling sign was being arranged at modest cost.  
**5.6 Dog run:** No Issues to report.  
**5.7 Boules pitch:** RFO advised that a quote of £380 had been received from Harmers to replace the rotting area of the pitch frame which was recommended for approval. **Proposed by: Councillor Nina Bliss. Seconded by Councillor Adrian Watts. Approved by all present.**  
**5.8 Car park:** No Issues to report.  
**5.9 Toilets:** Harmers continue to report serviceability issues and are currently unable to obtain a replacement pump for one unit. The part is no longer available from the manufacture and Harmers are trying to adapt another pump to fit.

6. **Freemantle Park:** RFO advised that the most recent equipment inspection report had been circulated prior to the meeting along with the summary of expenditure on the park since we acquired the lease. The summary included quotes for various works not yet approved. Councillor Watts made reference to the quote for £920 which is to install steps down from the Enbrook Valley entrance to the park. There was then a discussion about how we go forward with various possible improvements to the park including the entrance steps, a new possible entrance from Redmill Close and other play equipment. Councillor Prater suggested that medium term plan be developed to include what has been done, is currently in course and planned. It was suggested that Councillor Watts should engage with the RFO no later than November so that the plan can be considered as part of the budget planning process for the following year.
7. **2020-21 Budget:** RFO presented the first set of financial reports that had been produced on the Scribe management information system. The system will require some further polish to ensure budgets are correctly input as some assumptions have been made as budget headings in last year's forecasting are different on the new system. The RFO advised that he would be undertaking investigation of the budget/year to date operational costs of The Kiosk and report the findings at the next meeting in September.
8. **Banking/Investment:** Nothing new to report. **Action: RFO to provide a summary of interest rates currently being received and maturity dates of current investments.**
9. **Information:** RFO reported that he was investigating our insurer's requirements for tree inspections at Sandgate Park and Fremantle Park. Councillor Prater suggested contacting David Sephton at FHDC who may be able to assist.
10. **Date of the next meeting:** To be confirmed
11. **Exclusion of the public:**

To exclude the public for the following item of business on the grounds that it is likely to disclose exempt information, as defined in paragraphs 1 of Part 1 of Schedule 12A to the Local Government Act 1972 – "1 Information relating to any individual".

**Proposed by Councillor Adrian Watts. Seconded by: Councillor Nina Bliss. Approved by all.**

12. **CCTV:** RFO presented a summary of quotes received and recommended acceptance of the quote from Company B be made to Main Council on 21<sup>st</sup> July. It was noted that pricing is higher than was last discussed in May and outside of the current budget.

**Proposed by Councillor Adrian Watts. Seconded by: Councillor Michael Fitch. Approved by all.**

The meeting ended at 6.40 pm.

.....  
Signed by the Chairman, Resources Committee

Date.....

