



SANDGATE PARISH COUNCIL

Minutes of a PARISH COUNCIL MEETING

Held online at 5pm on Tuesday 19th May 2020

Present:	Chairman	Councillor Robert Bliss
	Councillors	Nina Bliss, Michael Fitch, Gary Fuller, Tim Prater, Vanessa Reay, Nabin Siwa, Tracy Stephens, Guy Valentine-Neale & Adrian Watts
	Clerks	S Horton and G Thomas

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting
The meeting commenced at 5.00 pm

1. Election of Chairman and Vice-Chairman

1.1 Proposed that Cllr Tim Prater be elected Chairman of Sandgate Parish Council.

Proposed by: Councillor Robert Bliss

Seconded by: Councillor Nina Bliss

Agreed by all

Resolved that Councillor Tim Prater be elected Chairman of Sandgate Parish Council.

1.2 Proposed that Cllr Robert Bliss be elected Chairman of Sandgate Parish Council.

Proposed by: Councillor Tim Prater

Seconded by: Councillor Gary Fuller

Agreed by all

Resolved that Councillor Robert Bliss be elected Vice-Chairman of Sandgate Parish Council.

2. Declaration of acceptance of office

The Chairman made the statutory declaration of acceptance of office.

3. Apologies for absence: Lewis Whitnall.

4. Declarations of Interest – there were none.

5. Minutes of the last meeting – the minutes of the Parish Council meeting held on 21 April, having been previously circulated, were approved as a correct record and signed.

Proposed by: Councillor Adrian Watts

Seconded by: Councillor Vanessa Reay

Agreed by all who had been present at the meeting.

6. Chairman's opening remarks

Councillor Prater said that he was honoured to be elected as Chairman of Sandgate Parish Council and paid tribute to previous chairman Cllr Robert Bliss, who had been in the role since 2011, and who, he was delighted to have as Vice Chairman.

Cllr Prater acknowledged the challenges with which Coronavirus had presented the parish and the successes which had been achieved in its spite, including the acquisition of new land, VE Day celebrations and the park remaining open throughout.

He looked to the future with the installation of CCTV, summer planting and a new bin screening project to improve the street view of the village and offered his thanks to all councillors and clerks for their efforts in the past and going forward

Finally he reflected on the loss of friends & former councillors; including Jim Philips, Val Knight, Jonathan Greenwall, Kurt Stephens and Linda Rene-Martin and held a short silence in their memory.

7. Chairman's Correspondence - None at this time.

8. Planning Committee report

The Council noted that minutes of the last meeting had been circulated.

9. Environment Committee report

The Council noted that minutes of the last meeting had been circulated.

9.1 Riviera Bin Screening

It was noted that this had been previously approved at the last Environment Meeting and was being brought to the full council for ratification. It was noted that there would be an insurance increase of £150.00, but that the PLI would remain the same.

There was some concern about the possibility of damage occurring to the rear of the screening and it was agreed that if this was a criminal offence then it would be reported

It was proposed that Sandgate Parish Council accept ownership of the bin screen as proposed by Environment Committee.

Proposed by Cllr Tim Prater

Seconded by Cllr Michael Fitch

Agreed by all

10. Finance report 2019/20 & 2020/21

The RFO reported that the internal auditor had inspected the accounts for 2019-20 and had provided the Annual Internal Audit Report which would be submitted shortly as part of the annual AGAR return. It is anticipated that the written report from the auditor will be received shortly. The RFO also reported that the budget for 2020-21 was progressing in accordance with approved levels albeit that reporting was made following completion of one month of the current financial year. The RFO commented that income levels may be lower than was anticipated when the budget was prepared.

11. Library Committee

It was noted that the library had been closed since the end of March and that updates regarding re-opening were being awaited. All volunteers and staff had evidenced an enthusiasm for returning as soon as possible and the Parish Clerk/Librarian was undertaking risk assessment for when the building reopened, although service delivery would in all probability be limited at first

- 12. **Appointment of members to committees**
 It was noted that the committee membership information had been circulated and it was proposed that it be agreed, with the addition of Cllr Adrian Watts as the Twinning representative.
Proposed by Cllr Tim Prater
Seconded by Cllr Guy Valentine-Neale
Agreed by all

- 13. **Schedule of meeting 2020-21**
 The schedule of meetings had been circulated and it was proposed for agreement.
Proposed by Cllr Tim Prater
Seconded by Cllr Michael Fitch
Agreed by all

- 14. **Review and adoption of appropriate standing orders, financial regulations and other governance arrangements**
 It was noted that no amendments had been made to the existing documentation since the last APCM and it was proposed that this documentation was agreed.
Proposed by Cllr Tracy Stephens
Seconded by Cllr Michael Fitch
Agreed by all

- 15. **KALC-** it was noted that there had not been any KALC meetings since the lockdown.

- 16. **Twinning-**It was noted that Cllr Watts would be writing to Sangatte regarding next year's arrangements for the Sea Festival and other matters.

- 17. **Information:** None at this time.

- 18. **Date of next meeting Tuesday 16th June 2020 at 5.00**

Signed by the Chairman.....Date.....