

RFO REPORT TO RESOURCES COMMITTEE

11 JUNE 2019

SANDGATE PARK

4.1 MUGA: nothing to report

4.2 Play equipment: Harmer's report previously circulated. Clerks visited the park on 4 June 2019 and all play equipment was in good condition.

4.3 Fitness equipment: also confirmed as working by clerks on their visit on 4 June 2019.

4.4 Caretaker's report: previously circulated. Litter during school holidays and hot weekends continues to be a problem but is generally resolved quickly.

4.5 Furniture and signage: Land Assets Management Sub-Committee previously agreed to review park signage once all works had been completed. This is now the case and it is suggested that a site visit take place before the next meeting to undertake that review.

4.6 Dog run: this has now been revised and appears to be satisfactory

4.7 Boules pitch: no comment.

4.8 Car park: the car park has been completed in accordance with the approved specification, with the contractor adding, free of charge, a higher sleeper wall and rustic handrails. Two further issues have been raised subsequently: a request for varnishing/staining which the contractor has advised would cost £528 +VAT and the installation of a metal height barrier which initial estimates have been provided as £4875 +VAT. The Committee are asked to consider these proposals. There is a confidential report as to an enforcement option.

4.9 Toilets: the portable toilets had to be removed following repeated vandalism. An option is put forward to buy two portable toilets which could then be bolted to the hard standing area. The cost to purchase two toilets would be £700 + VAT with weekly servicing being c£40 per week (approximately 12 weeks for the remaining season and 20 weeks in a full year). It is suggested that the toilets would be stored by our contractor for the autumn and winter at minimal additional cost. The budget for the year is £1000 so the proposal would result in a small overspend in 2019-20 but a reduction in future years.

BUDGET MONITORING 2018-19

End of year documents, as signed off by the internal auditor, are attached. The external auditors have amended their regime so figures now are gross – ie including VAT.

BUDGET 2019-20

The following documents are attached:

- List of payments since 1 April 2019
- Budget monitor
- Bank reconciliation

CONFIDENTIAL REPORT

There is a separate confidential report dealing with the enforcement option for the Sandgate Park car park, the two grant applications and consideration of options for the PWLB loan.

Peter Savage

RFO

5 June 2019