

SANDGATE PARISH COUNCIL Minutes of a Finance Committee Meeting held on Tuesday 9 April 2019 at 12.25 pm

Presei	nt: Chairman Councillors	Councillor Nina Bliss Robert Bliss, Tim Prater and Adrian Watts.			
	Clerk	P Savage	and and realism waves.		
The m	eeting commenced	at 12.25 pm	No members of the public attended		
1. A	pologies for absen	ce: Jan Holben.			
2. D	eclarations of Inte	rest – there were none.			
re	cord and signed by		n 12 March 2019 were submitted, approved as a correct ing		
Tl			ments of the Sub-Committee which had met		
Tl		ved and scrutinised the incurred. This included	attached reports from the Responsible Finance Officer I the following		
	aformation here was none.				
The m	eeting ended at 1.0	3 pm.			
Signed	d by the Chairman,	Finance Committee	Date		

				NE	T VAT	GROSS
18/03/19	BT	✓	DD	133.9	0 26.78	160.68
13/03/19	BT	✓	DD	15.7	8 3.15	18.93
20/03/19	Clerk reimbursement	✓	BACS	62.0	0.00	62.00
20/03/19	Coopers	✓	BACS	8.0	0 1.60	9.60
20/03/19	Cleaning/handyman	✓	BACS	92.7	5 0.00	92.75
20/03/19	Library staff	✓	BACS	140.0	0.00	140.00
20/03/19	Sandgate Printers	✓	BACS	450.0	0.00	450.00
20/03/19	Thos Fattorini	✓	BACS	22.1	9 4.44	26.63
20/03/19	Clerk reimbursement	✓	BACS	15.9	0 3.18	19.08
20/03/19	Harmers	✓	BACS	90.0	0 18.00	108.00
26/03/19	BES	✓	DD	144.0	9 7.50	151.59
26/03/19	BES	✓	DD	258.3	8 51.68	310.06
20/03/19	Leaflet delivery	✓	BACS	148.0	0.00	148.00
27/03/19	Shepway Computers	✓	BACS	78.0	0 15.60	93.60
27/03/19	LΠ	✓	BACS	116.7	0.00	116.76
27/03/19	Hopkins	✓	BACS	15.0	0 3.00	18.00
27/03/19	G Hancox	✓	BACS	162.0	5 0.00	162.05
27/03/19	Clerk salary	✓	BACS	407.1	4 0.00	407.14
27/03/19	Clerk salary	✓	BACS	982.1	5 0.00	982.15
27/03/19	Harmers	✓	BACS	476.0	0 95.20	571.20
27/03/19	Harmers	✓	BACS	30.0	0 6.00	36.00
27/03/19	Harmers	✓	BACS	40.0	0 8.00	48.00
27/03/19	Library staff	✓	BACS	288.2	9 0.00	288.29
27/03/19	Kent Office Supplies	✓	BACS	62.3	0 12.46	74.76
27/03/19	T Prater	✓	BACS	5.3	3 0.00	5.33
27/03/19	Harmers	✓	BACS	55.0	0 11.00	66.00

SANDGATE PARISH COUNCIL RECEIPTS and PAYMENTS ACCOUNT 2018 - 2019

PAYMENTS	ACTUALS	REVISED	ORIGINAL	% Spent	NOTES
		BUDGET	BUDGET		1012
Civic Expenses	746	1,000	1,000	74.57%	
Chairman's Allowance	141	600	600	23.53%	
Staff costs	19,931	20,150	20,150	000001	£7k staff costs recoverable from KCC
Newsletter	1,141	1,200	1,200	95.11%	
Book fund	1,015	1,000	1,000	101.50%	
Library (rates, utilities, staff)	15,018	13,000	13,000	115.52%	50% of rates recoverable from KCC
Subscriptions	1,533	1,500	1,500	102.20%	
Bank Charges	0	50	50	0.00%	
Postage & Stationery	228	600	600	37.92%	
Audit & Legal	825	1,100	1,100	75.00%	
Insurances	1,025	1,000	1,000	102.51%	
Training	0	500	500	0.00%	
Hanging Baskets & Memorial Troughs	3,805	5,500	5,500	69.17%	
Elections	127	1,000	1,000	12.73%	Transfer to election reserve
Grants & Donations (S 137)	500	3,000	3,000	16.67%	
Office Equipment & Furniture	293	500	500	58.62%	
Safety & Cleanliness	0	0	0		Merged with LAM
Broadband & Phone	729	550	550	132.46%	Phone: 50% recharge to KCC
Christmas Lights	6,396	5,000	5,000	127.93%	Extra one off costs for Golden Valley
Community Events	2,329	3,000	3,000	77.65%	
Street Furniture	975	800	800	121.84%	
Cleaning	1,151	1,000	1,000	115.08%	
Vending Machine Supplies	1,039	1,500	1,500	69.29%	
Craft Club & Read & Rhyme	134	250	250	53.53%	
Sea Festival	2,497	2,000	2,000	124.87%	
PWLB loan	9,285				Financed from loan in 2018-19
Twinning with Sangatte	1,241	1,400	1,400	88.65%	
Environment Improvements	4,305	2,000	2,000	215.23%	Includes grant aided works
Leases & Licences	50	25	25	200.00%	
Business Support	0	500	500	0.00%	
LAM	11,027	14,100	14,100	78.21%	
Toilets on the Rec	1,211	850	850	142.52%	Credit note corrects this
Granville Pde Toilets & Kiosk	8,161	4,000	4,000	204.02%	Major repairs necessary
Library refurbishments	2,216	500	500	443.27%	Back office improvements
Seaside Award	515	750	750	68.67%	
Storage Costs (bins / offsite resources)	660	700	700	94.29%	
Sandgate design statement	790	200	200	395.00%	Part assisted by Sandgate Soc donation
Major projects fund	21,000	21,000	21,000	100.00%	
Contingencies	214	1,000	1,000	21.40%	£500k PWLB loan transferred to saving: account

	Under spends	
Civic Expenses	254	
Chairman's Allowance	459	
Staff costs	219	
Newsletter	59	
Book fund	-15	
Library (rates, utilities, staff)	-2018	
Subscriptions	-33	
Bank Charges	50	
Postage & Stationery	372	
Audit & Legal	275	
Insurances	-25	
Training	500	
Hanging Baskets & Memorial Troughs	1695	
Elections	0	
Grants & Donations (S 137)	2500	
Office Equipment & Furniture	207	
Safety & Cleanliness	0	
Broadband& Phone	-179	
Christmas Lights	-1396	
Community Events	671	
Street Furniture	-175	
Cleaning	-151	
Vending Machine Supplies	461	
Craft Club & Read & Rhyme	116	
Sea Festival	-497	
PWLB loan	-9285	
Twinning with Sangatte	159	
Environment Improvements	-2305	
Leases & Licences	-25	
Business Support	500	
LAM	3073	
Toilets on the Rec	-361	
Granville Pde Toilets & Kiosk	-4161	
Library take-over minor refurb	-1716	
Seaside Award	235	
Storage Costs (bins / offsite resources)	40	
Sandgate design statement	-590	
Major projects	0	
Contingencies	786	

10/04/2019

RECEIPTS	ACTUALS	REVISED BUDGET	ORIGINAL
Precept	75,968	75,968	74,986
Bank Interest	799	40	40
Grants:			
Major projects carry forward	0	20,000	20,000
Donations	10,841		0
Library (KCC contribution + sales & rent)	13,041	13,750	13,750
Klosk (rent income)	5,375	5,250	5,000
Misc.	504,927	450	450
TOTAL RECEIPTS:	610,951	115,458	114,226

Balances:	Current	As at April 18
pwib LOAN	500000	177
Election Fund	4873	4000
Major projects	71000	51000
General Reserve	20000	20000
	595,872.50	75,000.00

Page 4 Chairman's initial & date

Inc Rory Love Grant and Fun Day Income
No elections planned for 2018-19
Increase mid year
PWLB loan for Sandgate Woods Planter
sponsorship plus rates refund from 2015 plus
affinity water refunds

SUMMARY - DRAFT		
As from April 2018 - balance in bank	83,616.77	
Expected Income in year	115,458	_
Tot	tal Funds	199,075
planned expenditure	112,825	
planned reserve funds at end of year	86,249.77	
		199,075
Balance Check		

SUMMARY - DRAFT			
As from April 2018 - balance in bank		83,616.77	
ACTUAL Income in year	- 3	610,951	
	Total Funds		694,568
ACTUAL expenditure		122,253	
planned reserve funds at end of year		572,314.89	
			694,568
Balance Check			C C