



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held at 7pm on Tuesday 15 May 2018

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

Present:	Chairman	Councillor Robert Bliss
	Councillors	Nina Bliss, Marjorie Findlay-Stone, Michael Fitch, Gary Fuller, Jan Holben Tim Prater, Kurt Stephens, Nabin Siwa and Adrian Watts
	Clerks	P Savage and G Thomas

There were 25 members of the public present. No questions were asked.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting commenced at 7.00 pm

1. Election of Chairman and Vice-Chairman

Resolved that Councillor Robert Bliss be elected Chairman of Sandgate Parish Council for 2018-19

Proposed by: Councillor Tim Prater

Seconded by: Councillor Adrian Watts

Resolved that Councillor Tim Prater be elected Vice-Chairman of Sandgate Parish Council for 2018-19

Proposed by: Councillor Robert Bliss

Seconded by: Councillor Adrian Watts

2. Declaration of acceptance of office

The Chairman made the statutory declaration of acceptance of office

3. Apologies for absence: Councillor Guy Valentine-Neale

4. Declarations of Interest – there were none

5. Minutes of the last meeting – the minutes of the Parish Council meeting held on 17 April 2018, having been previously circulated, were approved as correct records and signed.

Proposed by: Councillor Kurt Stephens

Seconded by: Councillor Jan Holben

Agreed by all who had been present at the meeting.

6. Chairman's opening remarks

The Chairman reminded the Council that he had given a substantial annual report to the annual Parish Meeting which had preceded the Council meeting. He did have an important additional announcement which was to present an award to local resident Rosemary Sanders. The Kent Association of Local Councils had recognised Rosemary's outstanding to Sandgate especially in terms of planning and environmental advice.

7. Sandgate Library Committee report

Councillor Robert Bliss reported the following issues

- Regular meetings continued to be held with Kent County Council at officer and Cabinet member level
- All was very satisfactory – Sandgate Library was one of the leading libraries in Kent
- The Chairman thanked the volunteers and staff for making these achievements possible

8. Land Assets Management Sub-Committee report

Councillor Jan Holben reported that minutes had been circulated.

9. Finance Committee report

Councillor Nina Bliss advised that the minutes of the meetings had been circulated. There was nothing further to add.

10. Environment Committee report

The Council noted that the minutes of the meetings had been circulated. There was nothing further to add.

11. Planning Committee report

The Council noted that minutes of meetings had been circulated. There was nothing further to add.

12. Delegation arrangements to committees, sub-committees, staff and other local authorities

Resolved that the same arrangements for 2017-18 be adopted as for 2018-19.

13. Appointment of members to committees

Resolved that the appointments as set out in Appendix A to these minutes be approved.

14. Review and adoption of appropriate standing orders, financial regulations and other governance arrangements

The Council noted the adoption of standing orders, financial regulations and other governance arrangements as agreed at the last meeting of the Council.

15. Schedule of meetings for 2018-19

Resolved that the schedule of meetings of the Council and its committees for 2018-19 as attached as Appendix B to these minutes.

16. Chairman's correspondence

There was none.

17. 2017/18 and 2018/19 Finance report

The Responsible Finance Officer gave a brief report advising the Council that the internal auditor would inspect the accounts for 2017-18 on 30 May 2018 and that the budget for 2018-19 was progressing in accordance with the approved levels.

18. KALC report

Councillor Gary Fuller reminded councillors of recently received emails from KALC.

19. Twinning

Councillor Adrian Watts reported on the successful schools exchange programme and the forthcoming boules tournament.

20. General Data Protection Regulations

Councillor Tim Prater and the Deputy Clerk and Responsible Finance Officer provided an oral update on the Council's position.

21. Information

There was nothing to report.

22. Date of the next meetings –

Tuesday 22 May 2018 (extraordinary meeting) at 6.45 pm, or on the rising of the Planning Committee, whichever is the later.

Tuesday 19 June 2018 at 7 pm

The meeting ended at 7.12 pm.

Signed by the Chairman.....Date.....

SANDGATE PARISH COUNCIL'S MEMBERS' APPOINTMENTS

2018 – 2019

<p>Chairman of the Council: Robert Bliss Vice Chairman: Tim Prater</p> <p><u>Environment</u></p> <ol style="list-style-type: none"> 1. Marjorie Findlay-Stone (Chairman) 2. Nina Bliss 3. Michael Fitch 4. Gary Fuller 5. Tim Prater 6. Nabin Siwa 7. Adrian Watts 8. Guy Valentine-Neale 9. Kurt Stephens <p><u>Planning</u></p> <ol style="list-style-type: none"> 1. Gary Fuller (Chairman) 2. Nina Bliss 3. Michael Fitch 4. Tim Prater 5. Nabin Siwa 6. Adrian Watts 7. Kurt Stephens 8. Guy Valentine-Neale <p><u>Finance</u></p> <ol style="list-style-type: none"> 1. Nina Bliss (Chairman) 2. Robert Bliss 3. Jan Holben 4. Tim Prater 5. Adrian Watts <p><u>Personnel</u></p> <ol style="list-style-type: none"> 1. Robert Bliss (Chairman) 2. Jan Holben 3. Adrian Watts 4. Guy Valentine-Neale 5. Kurt Stephens <p><u>Library</u></p> <ol style="list-style-type: none"> 1. Robert Bliss (Chairman) 2. Jan Holben 3. Tim Prater 4. Adrian Watts 5. Nabin Siwa 	<p><u>Land Assets Management Sub-Committee</u></p> <ol style="list-style-type: none"> 1. Jan Holben (Chairman) 2. Robert Bliss 3. Nina Bliss 4. Tim Prater 5. Adrian Watts <p><u>Lead Member of Working Groups</u></p> <p>Speedwatch: Tim Prater Transport & Parking Group: Marjorie Findlay-Stone Beach Advisory Group: Nabin Kumar Siwa Business Support Contact: Marjorie Findlay-Stone Twinning Group: Adrian Watts Events: Family Fun Day: Jan Holben Christmas Event: Marjorie Findlay-Stone Sea Festival: Nina Bliss</p> <p><u>Cheque Signatories</u></p> <ol style="list-style-type: none"> 1. Nina Bliss 2. Marjorie Findlay-Stone 3. Michael Fitch 4. Tim Prater <hr/> <p><u>Representatives to Outside Bodies</u></p> <p>KALC: Gary Fuller Chichester Hall Trust: Jan Holben, Tim Prater & Kurt Stephens SDC's Town & Parish Planning User Group: Gary Fuller Sandgate Society: Marjorie Findlay-Stone Ordnance Survey: Tim Prater Emergency Plan: Tim Prater Public Rights of Way: Marjorie Findlay-Stone Shorncliffe Dev Group: Mr Leo Griggs Any Other:</p>
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The Chairman of the Council is, ex officio, a member of all committees and sub-committees of the Council

APPENDIX B

SANDGATE PARISH COUNCIL SCHEDULE OF MEETINGS 2018/9

Commencing 7.00 pm at Sandgate Parish Council Library James Morris Court,
Sandgate High Street CT20 3RR



MAIN Parish Council Meetings

Usually held on the third Tuesday of each month (except August) at 7pm

2018

15th May (Annual Parish Meeting)
19th June
17th July
18th September
16th October
20th November
11th December

2019

15th January
19th February
19th March
16th April

Environment Committee Meetings

Usually held on the first Tuesday of each month (except August) at 7pm

2018

5th June
3rd July
4th September
2nd October
6th November
4th December

2019

8th January
5th February
5th March
2nd April
7th May

Planning Committee

Usually held immediately before meetings of the full Parish Council and Environment Committee

Personnel & Library Committee meetings will be held when needed

Finance Committee and Land Asset Management Sub-Committee

Usually held on the second Tuesday of each month at 12 noon

2018

12th June
10th July
11th September
9th October
13th November
11th December

2019

8th January
12th February
12th March
9th April
14th May