



SANDGATE PARISH COUNCIL ANNUAL MEETING

Date: 15 May 2018 Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

To ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above. The meeting will be open to the press and public. *Sandgate Parish Clerk*

Public Questions and a short update from Sandgate's PCSO will take place before the start of the meeting. Twenty minutes have been set-aside for the public to ask questions of the Council. Each member of the public wishing to put a question will inform the Parish Clerk at the time of their arrival at the meeting and questions will be put accordingly. Speakers will be allowed a maximum of two minutes to put his or her question. The council will endeavour to answer any question put to it but may have to respond to the questioner at a later date or consider placing the matter on the agenda for the next meeting.

AGENDA

- 1. Election of Chairman and Vice-Chairman for 2018-19**
- 2. Apologies for absence**
- 2. Declarations of Interest** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Council's Code of Conduct and by the Localism Act 2011.
- 3. Minutes of the Parish Council meeting held on 17 April 2018 to be confirmed as a correct record and signed**
- 4. Chairman's opening remarks**
- 5. Sandgate Library Committee report (RB)**
- 6. Land Assets Management Sub-Committee report (JH)**
- 7. Finance Committee report (NB)**
- 8. Environment Committee report (MFS)**
- 9. Planning Committee report (GF)**
- 10. Delegation arrangements to committees, sub-committees, staff and other local authorities**
To confirm the continuation of the same arrangements for 2018-19 as 2017-18.
- 11. Appointment of members to committees**
To confirm the appointments as set out in Appendix A to this agenda.
- 12. Review and adoption of appropriate standing orders, financial regulations and other governance arrangements**
To consider the following which have been circulated:
 - Standing orders
 - Financial regulations
 - Asset register (confidential)

- Risk register
- Statement of internal control

13 Schedule of meetings for 2017-18

To confirm the schedule of meetings of the Council and its committees for 2017-18 as attached as Appendix B to this agenda.

14. Chairman's correspondence

15. 2017/18 and 2018/19 Finance report (RFO)

16. KALC report (GF)

17. Twinning (AW)

18. General Data Protection Regulations

The RFO will provide an update

19. Information – to bring any other matters to the Council's attention

20. Date of the next meeting – Tuesday 19 June 2017 at 7 pm

APPENDIX A

SANDGATE PARISH COUNCIL'S MEMBERS' APPOINTMENTS 2018 – 2019

<p>Chairman of the Council: Robert Bliss</p> <p>Vice Chairman: Jan Holben</p> <p><u>Environment</u></p> <ol style="list-style-type: none"> 1. Marjorie Findlay-Stone (Chairman) 2. Nina Bliss 3. Michael Fitch 4. Gary Fuller 5. Tim Prater 6. Nabin Siwa 7. Adrian Watts 8. Guy Valentine-Neale 9. Kurt Stephens <p><u>Planning</u></p> <ol style="list-style-type: none"> 1. Gary Fuller (Chairman) 2. Nina Bliss 3. Michael Fitch 4. Tim Prater 5. Nabin Siwa 6. Adrian Watts 7. Kurt Stephens 8. Guy Valentine-Neale <p><u>Finance</u></p> <ol style="list-style-type: none"> 1. Nina Bliss (Chairman) 2. Robert Bliss 3. Jan Holben 4. Tim Prater 5. Adrian Watts <p><u>Personnel</u></p> <ol style="list-style-type: none"> 1. Robert Bliss (Chairman) 2. Jan Holben 4. Guy Valentine-Neale 3. Adrian Watts 5. Kurt Stephens 	<p><u>Land Assets Management Sub-Committee</u></p> <ol style="list-style-type: none"> 1. Jan Holben (Chairman) 2. Robert Bliss 3. Nina Bliss 4. Tim Prater 5. Adrian Watts <p><u>Lead Member of Working Groups</u></p> <p>Speedwatch: Tim Prater</p> <p>Transport & Parking Group: Marjorie Findlay-Stone</p> <p>Beach Advisory Group: Nabin Kumar Siwa</p> <p>Business Support Contact: Marjorie Findlay-Stone</p> <p>Twinning Group: Adrian Watts</p> <p>Events: Family Fun Day: Jan Holben</p> <p>Christmas Event: Marjorie Findlay-Stone</p> <p>Sea Festival: Nina Bliss</p> <p><u>Cheque Signatories</u></p> <ol style="list-style-type: none"> 1. Nina Bliss 2. Marjorie Findlay-Stone 3. Michael Fitch 4. Tim Prater <hr style="border: 0.5px solid black;"/> <p><u>Representatives to Outside Bodies</u></p> <p>KALC: Gary Fuller</p> <p>Chichester Hall Trust: Jan Holben, Tim Prater & Kurt Stephens</p> <p>SDC's Town & Parish Planning User Group: Gary Fuller</p> <p>Sandgate Society: Marjorie Findlay-Stone</p> <p>Ordnance Survey: Tim Prater</p>
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Library

1. Robert Bliss (Chairman)
2. Jan Holben
3. Tim Prater
4. Adrian Watts
5. Nabin Siwa

Emergency Plan: Tim Prater

Public Rights of Way: Marjorie Findlay-Stone

Shorncliffe Dev Group: Mr Leo Griggs

Any Other: