



The Responsible Finance Officer updated the Council by running through the final draft of the leaflet that was due to be published. The Council made the following observations: the question should be given greater prominence on the back page at the expense of other unrelated items; headings should be inserted on the centre spread; other minor changes.

**RESOLVED to confirm that (1) the referendum take place on Wednesday 9 May 2018 between the hours of 9am to 9pm staffed by the RFO and other staff;**

**(2) the count be completed immediately afterwards;**

**(3) the entire process to be open to scrutiny**

**(4) public meetings be held as previously arranged with RFO giving presentation and assisted by Councillors Stephens, Watts, Valentine-Neal and Holben on 26 April and by Councillors Nina Bliss, Robert Bliss, Watts, Valentine-Neale, Holben, Stephens, Prater and Fitch on 2 May**

**(5) leaflets be finalised by RFO on 18 April for printing by 20 April and delivery throughout the Parish Council area by Monday 23 April (further copies to available at public locations)**

**(6) Councillors Jan Holben, Adrian Watts, Michael Fitch Tim Prater. Gary Fuller and Marjorie Findlay-Stone to assist with leaflet delivery**

**8. Sandgate Library Committee report**

Councillor Robert Bliss reported that the half yearly meeting was imminent but that the library continued to outperform nearly all libraries in Kent.

**9. Land Assets Management Sub-Committee report**

The minutes had been circulated earlier that day. The RFO drew the Council's attention to the proposal to deal with the toilet provision.

**10. 2017/18 and 2018/19 Finance reports**

The Deputy Clerk/Responsible Finance Officer advised that he was beginning the process of year end reporting for 2017/18. It had been a year of heavy spend largely because of unexpected circumstances. He was intending to keep a stringent eye on expenditure for 2018/19.

**11. Finance Committee report**

The minutes had been circulated earlier that day.

**12. Environment Committee report**

The minutes of the meeting of the Committee had been circulated.

**13. Planning Committee report**

Councillor Fuller advised that minutes of meetings had been circulated and that a further meeting had been held immediately before the Council meeting.

**14. KALC report** – Councillor Fuller had forwarded the invitation to councillors to attend the planning training.

**15. Information** – there was no further information

**16. Date of next meeting – Tuesday 15 May 2018**

The meeting ended at 8.16 pm.

Signed by the Chairman.....Date.....