



SANDGATE PARISH COUNCIL
Minutes of a Finance Committee Meeting held on
Tuesday 10 April 2018 at 12.46 pm

Present: Chairman	Councillor Nina Bliss
Councillors	Robert Bliss, Jan Holben, Tim Prater and Adrian Watts
Clerk	P Savage

The meeting commenced at 12.46 pm

No members of the public attended

1. **Apology for absence:** there were none as all members were present.
2. **Declarations of Interest** – there were none.
3. **Minutes** - The minutes of the meeting held on 13 February 2018 were submitted, approved as a correct record and signed by the Chairman.
Agreed by all who had attended that meeting
4. **Land Assets Management Sub-Committee**
The Committee noted the decisions and comments of the Sub-Committee which had met immediately before the Committee.
5. **2017-18 budget monitoring**
The Committee received a report from the Responsible Finance Officer on expenditure as the year end approached. The RFO advised that expenditure had been higher than previous years because of issues around Sandgate Park and the provision of hanging baskets. The RFO was concerned to ensure that expenditure in 2018-19 was tightly monitored. Councillors received assurances that the Sea Festival and Fun Day would be funded at the same level as previous years. The Committee were keen to ensure that a small budget would be available for the November, centenary commemorations which the RFO confirmed.
6. **Library community use: charging regime**
Agreed (1) the following for bookings made for events during normal opening hours:
Informal groups
Informal groups that meet within the Library should not be the subject of any formal charge but participants would be expected to contribute voluntarily to the selected charity for any drinks consumed. This would include all existing groups.
Formally constituted community groups
Community groups which have a constitution with registered membership (such as the U3A) should pay £1.50 per attendee which would be paid into Parish Council funds. This payment would cover one drink from the vending machine. If users have more than one drink a voluntary payment should be made to the Parish Council's chosen charity.
(2) out of hours bookings to be determined by the Clerks in liaison with the Chairman of the Committee on a case by case basis
(3) RFO to investigate position in respect of potential bookings by commercial or profit making groups.

7. Financing of major projects

Agreed that the funding of the first year repayment to the PWLB for the Sandgate Woods project be by way of internal loan if the project gets the support of residents.

RFO to report to the full Council on the possibility of running a referendum managed by the Clerks.

8. Information

Approach in respect of Sandgate Wood as military monument: RFO to respond keeping the door open although too early at this stage.

9. Date of next meeting: to be determined at annual Council meeting.

10. Annual pay and contract review

The RFO's confidential report was approved.

Proposed by Councillor Robert Bliss

Seconded by Councillor Adrian Watts

The meeting ended at 13.30 pm.

Signed by the Chairman, Finance Committee.....Date.....