

SANDGATE PARISH COUNCIL Minutes of a PARISH COUNCIL MEETING Held at 7pm on Tuesday 20 March 2018

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

Present: Chairman Councillor Robert Bliss

Councillors Nina Bliss, Marjorie Findlay-Stone, Michael Fitch, Jan Holben,

Tim Prater, Kurt Stephens Guy Valentine-Neale and Adrian Watts

Clerk P Savage

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There was a written report from the PCSO.

There were no members of the public present.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

- 1. Apologies for absence: Councillors Gary Fuller and Nabin Siwa
- 2. **Declarations of Interest** there were none
- 3. Minutes of the last meeting the minutes of the Parish Council meeting held on 20 February 2018 and of the extraordinary meeting held on 6 March 2018, having been previously circulated, were approved as a correct record and signed by the Chairman.

Agreed by all who had been present at the meetings.

4. Chairman's opening remarks

The Chairman reminded the Council that in addition to routine business there were a number of other issues to consider.

5. Chairman's Correspondence

- 1. Battle of Britain Memorial Trust: noted that this clashed with Canada Day and that it was therefore not possible to participate.
- 2. Email and press release from Shepway District Council about purchase of land by Homes England at Otterpool Park.
- 3. Email invitation from Keep Britain Tidy Group to seaside award ceremony: declined.
- 4. Annual scrutiny programme of Shepway District Council: agreed to submit an item as attached to these minutes.

6. Shepway Council's proposals for Wilberforce Car Park

Noted that councillors had serious concerns about the proposal to introduce parking charges for this car park which served residents, visitors and staff working in the High Street.

Agreed (1) to raise the issue with Councillor Ann Berry, Shepway District Council's Cabinet Member at the Business Group on 21 March 2018; and

(2) to look into the option of managing the car park.

Proposed by Councillor Guy Valentine-Neale

Seconded by Councillor Nina Bliss

7. Naming of decorative boat prows

Agreed to name the two boat prows "Hattie Jacques" and "Dame Sheila Sherlock" (ACTION: Clerks to seek agreement of respective estates)

8. Sandgate Library Committee report

Councillor Robert Bliss reported that the quarterly meeting had been held with the Service Manager at Kent County Council. The Library was continuing to out-perform most in the County. The Service Manager had reported that the County Council were to introduce charges for reserving books and other media. Concern was expressed that this could severely impact on users given the small size of the library which relies on reservations from larger libraries.

Agreed that the Librarian and Clerk use her discretion as to making these fees charitable donations.

9. Land Assets Management Sub-Committee report

The meeting had been inquorate.

10. 2017/18 Finance report

The Deputy Clerk/Responsible Finance Officer advised that the position was similar to the previous month as no significant changes in the budgetary position had occurred.

11. Finance Committee report

The meeting had been inquorate.

12. Environment Committee report

The minutes of the meeting of the Committee had been circulated. The following issues were raised:

- Kirby Arcade boards: noted that the Sandgate Society were examining options to have these reinstated subject to the hoardings being of sufficient standard
- Parish Notice Boards: RFO to get quotations to have the boards repainted in black with gold lettering and for damaged perspex to be replaced (ACTION: RFO).

13. Planning Committee report

Councillor Prater advised that minutes of meetings had been circulated and that a further meeting had been held immediately before the Council meeting.

14. KALC report – there was no report.

15. Information

- a. Noted that the Sandgate Society had raised concerns about the Esplanade zebra crossing which had been responded to by KCC.
- b. The draft appendix to the Sandgate Design Statement would be submitted to the next meeting of the Council.

16. Date of next meeting – Tuesday 17 April 2018

17. Exclusion of the public

RESOLVED That the public excluded from the meeting on the grounds that the publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Proposed by Councillor Robert Bliss

Seconded by Councillor Tim Prater

18. Potential acquisition

The Responsible Finance Officer submitted a draft business case for this potential acquisition. The decision is recorded in a confidential minute which will be released to the public in due course.

Τŀ	ıe	meeting	ended	at 8	3.55	pm.

Signed by the Chairman	Date
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Page 2 Chairman's initial & date	

Overview and Scrutiny Topic 2018/19

Title of review for Scrutiny Proposer of topic	Income and expenditure for on street and off street car parking in Sandgate and the surrounding area Name: Sandgate Parish Council Telephone No: 01303 248563 Address: Sandgate Library Email address: clerk@sandgatepc.org.uk
Key areas of enquiry	Please scrutinise the full list of costs of implementing controlled parking within the area of Sandgate Parish Council and the immediate surrounds (including Princes Parade). The costs to include contractor and officer time in planning, consulting, preparing traffic management orders and the physical processes of marking the streets and pavements and the installation of pay and display machines and signage. The review should include the last three years and the projected costs for the next two years including the capital and revenue costs for the Wilberforce Road car park. The review should also scrutinise whether any pre-emptive costs were incurred in laying cables along the Sandgate Esplanade despite the Cabinet decision not to proceed with controlled parking. Enforcement costs should be scrutinised. Income streams should also be scrutinised so as to ascertain whether value for money was being achieved for local residents.
Are there any specific aspects of the issue you would like scrutiny to focus upon?	See above
Expected outcomes	A clear analysis as to whether controlled parking in Sandgate and the surrounding areas is cost effective.
Would you like to attend the hearing to make a statement to support your request	Yes
Please sign and date	Peter Savage Deputy Clerk and RFO 21 March 2018