

For Office use only:	Cost code: CE45 9167	8
Permit No:	Receipt No:	



Folkestone - Controlled Parking Zone _____

Application for Resident's Parking Permit
Before completion please read the booklet "Information for Residents"

Section A – Details of applicant

Surname
Mr/Mrs/Miss/Ms

First
Name

Address

.....Postcode

Telephone: Home..... Work

Mobile

Proof as detailed in the booklet should be attached

Section B – Details of applicant's vehicle

Vehicle registration number

Make Model Colour

Is the vehicle kept and used by you? Yes No ☐

Proof as detailed in the booklet should be attached

Please indicate the reason for your application

1) New application	<input type="checkbox"/>	
2) Renew current permit	<input type="checkbox"/>	Current permit number.....
3) Change of vehicle	<input type="checkbox"/>	Current permit number.....
4) Replace lost permit	<input type="checkbox"/>	Current permit number.....
5) Replace stolen permit	<input type="checkbox"/>	Current permit number.....

Administration Charges -	New applications and renewals	£30.00
	Change of vehicle and replacement	£5.20

Please ensure you have completed the Declaration overleaf.

Declaration:

I confirm the details given are correct and agree to provide additional information if required to confirm residence or vehicle ownership.

Signed Date

Failure to provide the necessary information and documentation will result in your form being returned to you and delaying your application.

Applications will not be processed until payment has been made.

Payment Options

Cheque or Postal Order

By cheque or postal order payable to Shepway District Council and sent with your application to the address below. Please write your vehicle registration number and address on the back of the cheque or postal order.

By credit/debit card at the Civic Centre.

Please note we cannot accept cash payments.

Completed application forms and relevant documents should be returned to:

Parking Services
Shepway District Council
Civic Centre
Castle Hill Avenue
FOLKESTONE
Kent CT20 2QY