

SANDGATE PARISH COUNCIL Minutes of a PARISH COUNCIL MEETING Held at 7pm on Tuesday 21 November 2017

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

Present: Chairman Councillor Robert Bliss

Councillors Marjorie Findlay-Stone, Michael Fitch, Gary Fuller, Tim Prater

Nabin Siwa, Kurt Stephens, Guy Valentine-Neale and Adrian

Watts

Clerk P Savage

There were no members of the public present. No questions were asked.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting. The meeting commenced at 7.17 pm

- 1. Apologies for absence: Councillors Nina Bliss and Jan Holben.
- **2. Declarations of Interest** there were none
- 3. Minutes of the last meeting the minutes of the Parish Council meeting held on 17 October 2017, having been previously circulated, were approved as a correct record and signed.Agreed by all who had been present at the meeting.

4. Chairman's opening remarks

The Chairman made the following remarks:

The Chairman reported the sad death of Charles Findlay who had been the KCC member responsible for the library service at the time when the Sandgate Library was destined for closure. He had saved the library following lobbying from the Chairman and others. The Chairman then reminded councillors that the next meeting of the full Council would be the Christmas one. If councillors had people they wished to be invited as guests they should advise the clerks. The Chairman finally summarised the headlines from the agenda.

5. Chairman's Correspondence

- 1. Emails relating to the KALC workshops on GDPR and Crime Prevention and Safety. Councillor Gary Fuller and Deputy Clerk/RFO were booked on GDPR workshops.
- 2. KALC circular on Kent Fire and Rescue Service
- 3. Fred Miller's email on the implementation of the Sandgate CPZ: councillors were concerned at the unfortunate implementation date just before Christmas and asked the clerks to respond to Fred Miller asking for implementation to be put back to January 2018 or failing that to ask that there would be 14 days' grace (minimum) during which warnings rather than fixed penalty notices would be issued to ensure there were no tickets over the Christmas and new year periods.
- 4. KALC notification about the Government's announcement in respect of the M20 lorry park.

6. Sandgate Library Committee report

Councillor Robert Bliss advised that there was nothing new to report.

7. Land Assets Management Sub-Committee report

The minutes of the meeting held on 15 November 2017 had been circulated.

8. 2017/18 Finance report

The Deputy Clerk/Responsible Finance Officer advised that he had made a substantial report to the Finance Committee the previous week which had highlighted that budgets were all within target with the exception of those relating to Sandgate Park and to hanging baskets and flower displays. Additional security, repairs and tree work had been necessary in the Park and the hanging baskets had had to be hung twice following the disappointing decision that the High Street lamp posts were insufficient to take the weight of the hanging baskets.

9. Finance Committee report

The minutes of the meeting held on 15 November 2017 had been circulated.

10. Environment Committee report

The minutes of the meeting of the Committee held on 7 November 2017 had been circulated. Councillors discussed the arrangements for the Parish Council's Christmas event

11. Planning Committee report

The Chairman advised that minutes of meetings had been circulated and that a further meeting had been held immediately before the Council meeting.

12. Sandgate Design Statement

Resolved: (1) to adopt the revised Sandgate Design Statement minus the references to the appendix of the local list of properties, and to seek approval from Shepway District Council; (2) to support the principle of the development of a local list and that the detail be submitted to a future meeting of the full Council; and

(3) that the Sandgate Design Statement be hosted on the Council's own website with relevant councillors and officers being given administration rights.

Proposed by Councillor Tim Prater

Seconded by Councillor Robert Bliss

13. KALC community awards

The Council approved a nomination (Action: clerks to prepare a citation and submit)

14. Budget 2018-19

The RFO submitted a draft budget as approved by the Finance Committee the previous week. It would be subject to the outturn of the current year's budget and to changes in the band D equivalent Council Tax base. Councillors encouraged the RFO to continue to achieve efficiency savings in utilities such as broadband and water.

Resolved: That the draft budget be approved and that it be confirmed that any underspend from 2017-18 be transferred to the major projects fund.

15. KALC report – noted the training commitments reported under Chairman's correspondence.

16. Twinning

Councillor Adrian Watts and the Chairman gave an update on twinning issues including participation in Armistice events, possible participation in Sangatte sea festival, girls schools exchange, sharing information on newsletters and a music event. Councillor Watts would keep the Council apprised of developments. He was especially impressed that the children in Sangatte had sung the UK national anthem and asked that the clerks see whether formal recognition of this could be achieved from the Queen (Action: clerks to pursue).

17. Information – Councillor Nabin Siwa advised that he was organising a beach cleaning event on 17 December 2017.

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Date of next meeting – Tuesday 19 December 2017

18.

The meeting ended at 8.20 pm.