

SANDGATE PARISH COUNCIL Minutes of a Finance Committee Meeting held on Wednesday 15 November 2017 at 2.30 pm

Present: Chairman Councillor Nina Bliss

Councillors Robert Bliss, Jan Holben, Tim Prater and Adrian Watts

Clerk P Savage

The meeting commenced at 2.30 pm

No members of the public attended

- 1. Apology for absence: none
- **2. Declarations of Interest** there were none.
- **3. Minutes** The minutes of the meeting held on 11 October 2017 were submitted, approved as a correct record and signed by the Chairman.

Agreed by all who had attended that meeting

4. Land Assets Management Sub-Committee

The Committee noted the decisions and comments of the Sub-Committee which had met immediately before the Committee.

5. 2017-18 expenditure

The Committee received a report from the Responsible Finance Officer on expenditure so far in the financial year. Committee members raised the following issue:

- They confirmed that were happy with the principle of writing off a small amount that could not be reconciled and therefore confirmed the bank reconciliation statement as circulated
- They noted the schedule of payments and approved an outstanding invoice for twinning expenses, although asked the RFO to produce a protocol for future expenditure
- They noted the position statement as circulated

6. Kiosk and toilet block expenditure

The Committee noted the RFO's report on this matter and asked him to check the responsibility for the payment of rates as per the lease (**RFO**).

7. Asset register update

The RFO submitted a confidential report which the Committee reviewed in detail and provided updates (RFO to pursue corrections and changes).

Arising from this item the Committee agreed to the principle of disposing of the redundant PA system subject to an appropriate price being achieved. (RFO to pursue).

8. 2018-19 draft budget

The Committee agreed the draft budget as circulated by the RFO subject to the following:

- Newsletter provision to be increased to £1200 to allow for four newsletters to be printed an circulated in 2018-19
- Twinning budget to be increased to £1400 to allow for participation in the Sangatte Sea Festival
- Suggested changes to the presentation of reserves
- Confirming in principle support to an increase of the precept by 1.99% although this would be subject to confirmation in the final budget preparations in January 2018.

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There was no further information

8. Date of next meeting: 13 December 2017 on the rising of the Land Ass Committee	ets Management Sub-
The meeting ended at 4 pm.	
Signed by the Chairman, Finance Committee.	Date