



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held at 7pm on Tuesday 9 May 2017

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

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| <b>Present:</b> | <b>Chairman</b><br><b>Councillors</b><br><br><b>Clerks</b> | <b>Councillor Robert Bliss</b><br><b>Nina Bliss, Marjorie Findlay-Stone, Michael Fitch, Gary Fuller,</b><br><b>Tim Prater, Kurt Stephens, Guy Valentine-Neale and Nabin Siwa</b><br><br><b>P Savage and G Thomas</b> |
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There were 30 members of the public present. No questions were asked.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting commenced at 7.15 pm

1. Election of Chairman and Vice-Chairman

Resolved that Councillor Robert Bliss be elected Chairman of Sandgate Parish Council for 2017-18

Proposed by: Councillor Marjorie Findlay-Stone

Seconded by: Councillor Tim Prater

Resolved that Councillor Tim Prater be elected Vice-Chairman of Sandgate Parish Council for 2017-18

Proposed by: Councillor Gary Fuller

Seconded by: Councillor Nina Bliss

2. Declaration of acceptance of office

The Chairman made the statutory declaration of acceptance of office

3. Apologies for absence: Councillors Jan Holben and Adrian Watts.

4. Declarations of Interest – there were none

5. Minutes of the last meeting – the minutes of the Parish Council meeting held on 11 April 2017, having been previously circulated, were approved as correct records and signed.

Proposed by: Councillor Michael Fitch

Seconded by: Councillor Nina Bliss

Agreed by all who had been present at the meeting.

6. Chairman’s opening remarks

The Chairman reminded the Council that he had given a substantial annual report to the annual Parish Meeting which had preceded the Council meeting. He had nothing further to add.

7. Sandgate Library Committee report

Councillor Robert Bliss reported the following issues

- Regular meetings continued to be held with Kent County Council at officer and Cabinet member level
- All was very satisfactory

8. Land Assets Management Sub-Committee report

There had not been a meeting of the Sub-Committee since the last meeting of the Council.

9. Finance Committee report

Councillor Nina Bliss advised that the minutes of the meeting held on 3 May 2017 had been circulated. The recommendation contained in those minutes was approved.

10. Environment Committee report

The Council noted that the minutes of the meeting held on 2 May 2017 had been circulated.

11. Planning Committee report

The Council noted that minutes of meetings had been circulated.

12. Delegation arrangements to committees, sub-committees, staff and other local authorities

Resolved that the same arrangements for 2017-18 be adopted as for 2016-17.

13. Appointment of members to committees

Resolved that the appointments as set out in Appendix A to these minutes be approved.

14. Review and adoption of appropriate standing orders, financial regulations and other governance arrangements

The Council noted the adoption of standing orders, financial regulations and other governance arrangements as agreed at the last meeting of the Council.

15. Schedule of meetings for 2017-18

Resolved that the schedule of meetings of the Council and its committees for 2017-18 as attached as Appendix B to these minutes.

16. Chairman's correspondence

There was none.

17. 2016/17 and 2017/18 Finance report

The Responsible Finance Officer gave a brief report advising the Council that the internal auditor would inspect the accounts for 2016-17 on 17 May 2017 and that the budget for 2017-18 was progressing in accordance with the approved levels.

18. KALC report

Councillor Gary Fuller advised that there was nothing to report.

19. Twinning

The Chairman reported that there would be a boules event with Sangatte on 17 June 2017 which would receive some financial assistance in terms of travel costs. Negotiations were continuing between the schools to seek to develop a project

20. Grant application from HG Wells Short Story Competition

Noted that this had been dealt with under the report of the Finance Committee (3/5/17)

21. Information

There was nothing to report.

18. Date of the next meeting – Tuesday 20 June 2017 at 7 pm

The meeting ended at 7.25 pm.

Signed by the Chairman.....Date.....

SANDGATE PARISH COUNCIL’S MEMBERS’ APPOINTMENTS

2017 – 2018

<p>Chairman of the Council: Robert Bliss Vice Chairman: Tim Prater</p> <p><u>Environment</u> 1. Marjorie Findlay-Stone (Chairman) 2. Nina Bliss 3. Michael Fitch 4. Gary Fuller 5. Tim Prater 6. Nabin Siwa 7. Adrian Watts 8. Guy Valentine-Neale 9. Kurt Stephens</p> <p><u>Planning</u> 1. Gary Fuller (Chairman) 2. Nina Bliss 3. Michael Fitch 4. Tim Prater 5. Nabin Siwa 6. Adrian Watts 7. Kurt Stephens 8. Guy Valentine-Neale</p> <p><u>Finance</u> 1. Nina Bliss (Chairman) 2. Robert Bliss 3. Jan Holben 4. Tim Prater 5. Adrian Watts</p> <p><u>Personnel</u> 1. Robert Bliss (Chairman) 2. Jan Holben 4. Guy Valentine-Neale 3. Adrian Watts 5. Kurt Stephens</p> <p><u>Library</u> 1. Robert Bliss (Chairman) 2. Jan Holben 3. Tim Prater 4. Adrian Watts 5. Nabin Siwa</p>	<p><u>Land Assets Management Sub-Committee</u> 1. Jan Holben (Chairman) 2. Robert Bliss 3. Nina Bliss 4. Tim Prater 5. Adrian Watts</p> <p><u>Lead Member of Working Groups</u> Speedwatch: Tim Prater Transport & Parking Group: Marjorie Findlay-Stone Beach Advisory Group: Nabin Kumar Siwa Business Support Contact: Marjorie Findlay-Stone Twinning Group: Adrian Watts Events: Family Fun Day: Jan Holben Christmas Event: Marjorie Findlay-Stone Sea Festival: Nina Bliss</p> <p><u>Cheque Signatories</u> 1. Nina Bliss 2. Marjorie Findlay-Stone 3. Michael Fitch 4. Tim Prater</p> <hr/> <p><u>Representatives to Outside Bodies</u></p> <p>KALC: Gary Fuller Chichester Hall Trust: Jan Holben, Tim Prater & Kurt Stephens SDC’s Town & Parish Planning User Group: Gary Fuller Sandgate Society: Marjorie Findlay-Stone Ordnance Survey: Tim Prater Emergency Plan: Tim Prater Public Rights of Way: Marjorie Findlay-Stone</p> <p>Shorncliffe Dev Group: Mr Leo Griggs</p> <p>Any Other:</p>
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APPENDIX B

**SANDGATE PARISH COUNCIL
SCHEDULE OF MEETINGS 2017/18**

Commencing **7.00 pm** at Sandgate Parish Council Library James Morris Court,
Sandgate High Street CT20 3RR



MAIN Parish Council Meetings

Held on the **third** Tuesday of each month (except August) at 7pm

2017

9th May (Annual Parish Meeting)
20th June
18th July
19th September
17th October
21st November
19th December

2018

16th January
20th February
20th March
17th April
15th May (Annual Meeting)

Environment Committee Meetings

Usually held on the **first** Tuesday of each month (except August) at 7pm

2017

6th June
4th July
5th September
3th October
7th November
5th December

2018

2nd January
6th February
6th March
3rd April
1st May

Planning Committee

Usually held immediately before meetings of the full Parish Council and Environment Committee

Personnel & Library Committee meetings will be held when needed

Finance Committee and Land Asset Management Sub-Committee (2pm)

2017

7th June 2017
12th July 2017
13th September 2017
11th October 2017
15th November 2017
13th December 2017

2018

10th January 2018
14th February 2018
14th March 2018
11th April 2018

Agendas for the monthly Parish Council meetings will be published on the Notice Boards and website a minimum of three days before the date of the meeting in compliance with Local Council Regulations. Minutes to be published after approval by the Committee at the following meeting.