



**SANDGATE PARISH COUNCIL**  
**Minutes of a PLANNING COMMITTEE MEETING**  
**Held at 6:30 on Tuesday 4<sup>th</sup> June 2013**

**At Sandgate Parish Council/Library Offices**  
**James Morris Court, Sandgate High Street, Sandgate.**

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These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

The meeting opened at 6:15. There were no members of the public in attendance.

**Present:**            **Chairman**            **Cllr G Fuller**  
                         **Councillors:**    **Mrs N Bliss, Mrs M Findlay-Stone, L Griggs, T Prater**  
                         **Parish Clerk:**   **Mrs A Oates**

1.     **Apologies for absence:** Cllr M Fitch
2.     **Declaration of Interest** – Cllr L Griggs declared a non-personal interest in the application for 13A Sandgate High Street.
3.     **Minutes of the last meeting** – the minutes of the meeting held on 7<sup>th</sup> May 2013, having been previously circulated, were approved as a correct record and signed.  
         **Proposed by:** Cllr Mrs M Findlay-Stone  
         **Seconded by:** Cllr T Prater  
         **Agreed:** unanimously

4.     **Planning applications for discussion**

|             |                                                         |                                                                                                                                                                                                                                                                                                            |                                                                                                                |
|-------------|---------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Y13/0390/SH | 13A Sandgate High Street Folkestone                     | Erection of a rear dormer window and other roof alterations and extensions                                                                                                                                                                                                                                 | Received 16 May 13<br><b>Comments by 2 June 13</b><br><br>No objection<br>For: 5; Against 0;<br>Abstentions 0  |
| Y13/0414/SH | The Folkestone School for Girls Cooling Lane Folkestone | Installation of 3 replacement tripods supporting antennae to roof of main school building (56 day notification)                                                                                                                                                                                            | Received 20 May 13<br><b>Comments by 9 June 13</b><br><br>No objection<br>For: 5; Against 0;<br>Abstentions 0  |
| Y13/0431/SH | Sea Lady Vicarage Road Sandgate Kent                    | Change of use and conversion from 2 to 3 self-contained flats together with works to create a larger parking area following demolition of the existing garage and other external alterations – variation of condition 2 of planning permission Y12/1085/SH to allow a change to the proposed parking area. | Received 23 May 13<br><b>Comments by 12 June 13</b><br><br>No objection<br>For: 5; Against 0;<br>Abstentions 0 |

5.     **Update on previous planning applications** – there was none.

**6. Election of representatives to external working groups**

Cllr L Griggs was proposed as the representative to the external Shorncliffe Development Steering Group.

**Proposed by:** Cllr G Fuller

**Seconded by:** Cllr T Prater

**Approved** unanimously

**7. Terms of Reference – review and approval**

It was suggested that this item should include appointments to external working groups. The parish clerk would make the amendment and to the terms, which would then be presented to full council for approval.

**8. Correspondence**

1. Letter from Shepway District Council offering some IT equipment to help with move to viewing of planning applications online. It was proposed to ask SDC for a ceiling mounted projector and screen, to be connected to a computer, to assist with viewing of planning applications.
2. TPO application No 20 of 2012 on land at Sycamore, Helena Corniche, has been confirmed. A copy of the map to be sent to Ian Barker.

**9. Information – No other information**

**10. Date of the next Planning Meeting – as and when required.**

The meeting ended at 7.05pm

Signed by the Planning Committee Chairman.....Date.....