



Minutes

SANDGATE PARISH COUNCIL MEETING

Date 11th September 2012 Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

Present: **Chairman** **Cllr R Bliss**
 Cllrs **N Bliss, M Findlay-Stone, G Fuller, L Griggs, T Heselden and T Prater**
 Clerk **Ms A Oates**

PCSO Gary Carr reported on activities that had taken place in July and August; the written report had been previously circulated. Thanks were extended to the PCSO for attending the Sea Festival, and for attending this meeting as he had changed his shift to attend.

Cllr T Prater asked if PCSOs were empowered to take enforcement action on people parking on double yellow lines but was advised they are not.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting.

The Chairman opened the meeting at 7pm

There were two members of the public present.

1. Apologies for absence

Apologies were received from Cllrs M Fitch, N Griffith, R Grundy and J Holben.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of last meeting

The minutes of last meeting held on 10th July 2012 were proposed as a correct record.

Proposed by: Cllr T Prater

Seconded by: Cllr T Heselden

Agreed unanimously. The Chairman signed the minutes as a true record.

4. Chairman's opening remarks

The Chairman wished to clarify the recent reports of him having been parked on double yellow lines leading up to the Sea Festival by pointing out that he was performing a council duty and was not parked.

He expressed his thanks to all who had contributed to the Sea Festival, which was a great success.

5. Chairman's correspondence

5.1 The Chairman advised that Yvonne Holder had been appointed as project manager for the next Folkestone Airshow to be held in June 2013.

5.2 An email had been received from Shepway District Council regarding Neighbourhood Plans. Sandgate does not need one as the Parish Council is going forward with a Village Design Statement; when completed, this will be lodged with SDC Planning and taken into consideration when considering planning applications.

6. Twinning Association

John Cutmore (JC) and Hazel Barrett (HB) attended the meeting. There had been a good turnout by the French contingent for the Petanque match (Boules). After the signing of the Charter on 23 June 2004, there were many events, mainly lunch clubs and Armistice Services, but events have now dwindled. There is no equivalent association in France. The Charter was displayed in the old Fire Station in Sandgate and there is an equivalent Charter in France. The other half of the Charter in France has never been signed. 18th January 2013 has been proposed for the formal signing visit.

At last month's TA committee meeting it was unanimously agreed that it would be better if the Parish Council twinned with Sangatte and the TA was dissolved. There is a Constitution with 30-40 paid up members and some money in the bank. If the TA was dissolved, the money would be donated to a charity. The Charter was presented to the Parish Council. It was formally agreed to accept the Charter and thanks were given to JC and HB, who then left the meeting.

Members agreed that if the Parish Council took on the twinning with Sangatte, a working group would need to be formed and members of the TA could be invited to serve on this. It was proposed that this should be taken on and that there would need to be a proper structure with possible fund raising.

Proposed by: Cllr R Bliss

Seconded by: Cllr L Griggs

Agreed unanimously.

Resolved: that Cllr L Griggs would form a working group and Cllrs R Bliss and T Prater would be members of this group; that Cllr Griggs would bring initial ideas to the next main council meeting; that the Clerk would send a letter of acceptance to the TA and a formal invitation for two members to join the new working group; that a budget would need to be factored when setting budgets for the next financial year.

Another Petanque match had been arranged to take place in France on Sunday; Cllr L Griggs was leading on this; five members would be going over for the friendly match, which forms part of their sea festival.

- 7. Grant request** – to receive and decide upon application received from Sandgate Football Club, previously circulated. The club had requested £975 – it was proposed to offer £500.

Proposed by: Cllr T Prater

Seconded by: Cllr G Fuller

Resolved that: a condition of giving the grant would be that a poster should be produced for display in the public notice boards, giving the fixture list, contact details for anyone wishing to join the club and the costs for hiring the field. On receipt of this the grant would be given and the PC would expect to see this sum shown on the balance sheet.

8. Adoption of new Code of Conduct

Proposed by: Cllr T Prater

Seconded by: Cllr M Findlay-Stone

Cllr T Prater wanted it noted that he would agree to this but under duress as the new code asks for partner's interests to be disclosed.

9. Events Report – feedback on Olympic Torch and Sea Festival events.

The filming of the Olympic Torch event was cancelled due to bad weather but the film company would still need to be paid. The band for the Sea Festival fireworks event on the Saturday would also have to be paid despite cancellation due to bad weather. However the Sunday Sea Festival was excellent, which was very good for Sandgate.

10. Community events

Discussions centred mainly on the recreation ground – Cllrs N Bliss and T Heselden proposed that Cllr J Holben form a working group and to bring ideas to the next meeting. It was suggested that members of the business community should be involved and that the first task of the working group would be the switching on the Christmas lights event.

Proposed: Cllr N Bliss

Seconded: Cllr T Heselden

Agreed that Cllr J Holben would form a working group.

11. Finance update and payments for approval

11.1 Finance sheets to be put on the website.

11.2 Three new invoices received, cheques presented for signing:

Super Cups Vending (vending machine stock)	chq no: 100732	£95.34
Kent Office Supplies (stationery)	chq no: 100733	£58.14
Folkestone TCM (Jubilee flags)	chq no: 100734	£150.00

11.3 The Chairman of the Parish Council requested all committees to present their budget proposals to the Clerk by 17th October, for discussion at the Finance Committee meeting on 18th October.

Proposed by: Cllr T Prater

Seconded by: Cllr N Bliss

Agreed unanimously.

12. Finance Committee report

10.1 The report was presented (NB).

10.2 Land Asset Management (LAM) sub-committee notes were reported upon and the Terms of Reference presented. Re the tendering process, a meeting with SDC had taken place regarding assistance from their officers – the cost needs to be under £6,000. The decision will be known in the next two days.

The report and LAM Terms of Reference were received and approved.

13. Environment Committee report

11.1 The report was circulated (MFS).

11.2 The Emergency Plan (NG) – the list of contacts required updating; Clerk to action.

11.3 NG advised that recent parking problems had been notified to SDC.

11.4 Speed Watch – of the six original volunteers, one had resigned. The PC could have the unit for one week in every three but more volunteers were needed.

11.5 Village Design Statement – a meeting was arranged for next week. It was suggested the VDS be put on Facebook and on the PC's website. The report had been previously circulated.

11.6 Litter bins - the Clerk would be writing to Cllr R Love at SDC.

11.6 Windows into the Past project – this was continuing with sponsors.

The report was received and approved.

14. Planning Committee report

Cllr G Fuller reported that there had been three meetings since the last report. Six planning applications had been received; two of these were objected to – 40 Lower Corniche and 30 Sandgate Hill.

The report was received and approved.

15. Information

15.1 Cllr T Heselden advised that he would be away for all meetings in December and asked that his apologies be noted.

15.2 For the next planning meeting, Cllr N Bliss asked for her apologies to be noted.

16. Date of the next meeting – this was confirmed to be Tuesday 9th October 2012 at 7pm. Cllrs R and N Bliss tendered their apologies for this meeting. Cllr J Holben to chair.

The meeting closed at 8.40pm

Chairman of the Council.....

Date 11th September 2012