



Minutes

SANDGATE PARISH COUNCIL MEETING

Date 10th April 2012 Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

Present: **Chairman** **Cllr R Bliss**
 Cllrs **N Bliss, M Findlay-Stone, M Fitch, L Griggs, R Grundy,**
 J Holben and T Prater
 Clerk **Ms A Oates**

PCSO Gary Carr gave a short update: he is the new PCSO for Sandgate and covers the patch daily. The Chairman and councillors welcomed him. The PCSO had previously sent a report, which had been circulated to all councillors. The parish clerk will provide the PCSO with a list of events scheduled for the parish, which will require his presence.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting.

The Chairman opened the meeting at 7pm

1. Apologies for absence

Apologies were received from Cllrs G Fuller, N Griffiths and T Heselden.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of last meeting

The minutes of 13th March 2012 were proposed as a correct record.

Proposed by: Cllr T Prater

Seconded by: Cllr J Holben

Agreed unanimously. The Chairman signed the minutes as a true record.

4. Chairman's opening remarks

4.1 The signing of the leases for the transfer of lands from the district council to the parish council will take place on 18th April at 11.30am.

4.2 The name of the recreation ground may change. The community will be invited to offer suggestions for a shortlist; the name selection should take place within three months. Cllr Holben will produce a Name Our Fields poster.

5. Chairman's correspondence

5.1 Broadband – the latest update was received and noted.

5.2 Email received from a resident in Spencer Court flats with concerns about a water-filled hole; the Chairman has referred this to Chris Lewis at the district council.

5.3 Re the query raised at the last meeting about public access to Saga, the district council has responded that under the agreement dated 12 January 1996, Saga has to give the public access to this area for at least 99 years during the day only. The clerk was requested to give this information to Mr Kesby.

5.4 Mrs L Rene-Martin's copy of correspondence to Damian Collins regarding parish poll rules and procedures received and noted.

5.5 Grant offer letter was received from Kent County Council for £1,000 towards Olympic Torch. The Chairman thanked Cllr Prater for his support.

6. Jubilee Olympic Torch celebrations update

6.1 Businesses will sponsor flags for nineteen lamp columns in the high street. It was proposed that the parish council sponsors three flags; cost £150 from the events budget.

Proposed by: Cllr T Prater

Seconded by: Cllr N Bliss

Agreed unanimously

6.2 Cllr Griggs visited the businesses in Enbrook Valley to encourage them to sponsor flags for the lamp columns there; three businesses have confirmed their support, three are considering the proposal.

6.3 Arrangements for the fitting of all flags will be undertaken by John Barber (Folkestone Town Centre Management).

7. Twinning update

7.1 Plans are under way for the petanque event on 17th June at the recreation ground. There are plans for a return match with the French partners in September.

8. Review of the vending machine drinks provision

8.1 It was agreed that the trial should continue for a further three months and then go to the Finance Committee to review the provision and costs and to present a report to full council.

9. Finance Committee report

9.1 Cllr N Bliss reported that there had not been a finance committee meeting since the last council meeting.

9.2 The up-to-date bank reconciliation was handed out to members.

9.3 KCC had been invoiced for the 50% recharge towards staff and cleaning costs, amounting to over £4,000.

9.4 Confirmation had been received that the 1st precept payment had been paid into the bank.

The Finance Committee report was received and approved.

10. Environment Committee report

10.1 The minutes of the last meeting would be sent to members.

10.2 Cllr Findlay-Stone highlighted some of the matters dealt with at the last meeting.

10.3 There was a discussion about the displays for the empty premises in the high street; it was agreed that the priority was to have displays for the two 'eyesore' premises. Cllr MFS will proceed with this, subject to the total cost not exceeding £600.

10.4 Preparations for the Jubilee events were progressing.

10.5 Signs put forward by the Cycle Forum and amended by the Environment Committee need to have approval from the district council.

The Environment Committee report was received and approved.

11. Planning Committee report

11.1 In Cllr Fuller's absence, the parish clerk reported on the last two Planning Committee meetings that have taken place since the last council meeting.

The Planning Committee report was received and approved.

12. Information

- 12.1 The Chairman requested that members support the library by taking out library books at meetings. The parish clerk would produce a sheet for manually recording the borrowing of books, which could then be added to the electronic system when the library was open.
- 12.2 The parish clerk reported that the newsletter was almost completed. It would be sent out by email to the contacts on the database and a quantity would be printed for pick up at various shops and businesses in the parish.
- 12.3 The parish clerk reported that there was a new cleaner for the office/library; he has a set of keys.
- 12.4 The parish clerk reported that the PCSO had been given a key to the back door so that he could use the office for writing up his notes and as a rest area.
- 12.5 Cllr Findlay-Stone asked if anyone would be speaking at the next Development Control meeting; Cllr Prater responded that he would speak.
- 12.6 Cllr Holben reported that Kent Coastal Week would take place October/November. It would be Kent-wide and if the parish council wished to be involved, it would need to submit by the end of April. Cllr Holben will liaise with Cllr Findlay-Stone.

13. Date of Annual Parish Council meeting and date of Annual Parish Meeting

The Annual Parish Council meeting would take place on 8th May at 7pm followed by a reception with light refreshments. The Annual Parish Meeting would take place on the same evening, at 6.30pm.

The meeting closed at 8.30pm

Chairman of the Council.....

Date 8th May 2012