



SANDGATE PARISH COUNCIL
Minutes of a PARISH COUNCIL MEETING
Held at 7pm on Tuesday 11th November 2014

At Sandgate Parish Council/Library Offices
James Morris Court, Sandgate High Street, Sandgate.

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| <b>Present:</b> | <b>Chairman</b>    | <b>Cllr Robert Bliss</b>                                                       |
|                 | <b>Councillors</b> | <b>Marjorie Findlay-Stone, Gary Fuller, Michael Fitch<br/>and Vanessa Reay</b> |
|                 | <b>Clerk</b>       | <b>Mrs G Thomas</b>                                                            |

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PCSO Lis Jepsen did not attend; however she had sent a written report, which was previously circulated to members. It was noted that this would be her last report and that her replacement would be introduced to the parish clerks on Thursday 13th November.

Mr Nigel Stott asked about the absence of any Canadian Flags being flown to commemorate the centenary of the start of WW1. Cllr Fuller responded that Canada's valuable contribution would be commemorated next year as it would be then the centenary of the year that Canada entered the war.

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**These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting**

The meeting commenced at 7.00pm

2 member of the public were present.

1. **Apologies for absence:** Cllrs Nina Bliss, Jan Holben, Leo Griggs, Richard Grundy, Tom Heselden & Tim Prater
2. **Declarations of Interest** – there was none.
3. **Minutes of the last meeting** – the minutes of the meeting held on 14<sup>th</sup> October, having been previously circulated, were approved as a correct record and signed.  
**Proposed by:** Cllr Gary Fuller  
**Seconded by:** Cllr Marjorie Findlay-Stone  
**Agreed** by all
4. **Chairman's Opening Remarks**
  - 4.1 The Chairman said that the proposed Christmas garlands would not be now available because of lack of stock, and that this would mean that there would be no other decorations on the high street this Christmas, with the exception of the small Christmas tree on the small village green. The committee discussed a number of options and decided that three 12-15 foot Christmas trees should be purchased and sited along the High Street. The Parish clerk to order from Longacre and arrange installation. Cllr Findlay-Stone said that she was going to email all businesses and ask them to decorate their windows with 'lights and Xmas cheer'.
  - 4.2 The Christmas event would be on Friday 28<sup>th</sup> November and this year it would be held in the Saga grounds. There would be carol singing and Father Christmas and 'snow'. It was hoped that as many of the councillors as possible would attend the event as marshals, to assist with ensuring road safety on Military Road.
  - 4.3 The Shorncliffe Trust had organised a lecture to take place on Saturday 15<sup>th</sup> November. This would be very topical to Shorncliffe and Sir John Moore and it was hoped that some councillors would attend.

**5. Chairman's Correspondence**

5.1 Email from Christopher Shaw notifying the council that the Shorncliffe Trust would be holding its annual commemorative event in honour of Sir John Moore in January.

5.2 Email from KCC Legal Scheme concerning SPC's enquiry about the land adjoining 5 Radnor Cliff. Cllr Findlay-Stone's response to KCC Legal was approved and the parish clerk was asked to forward it to them. It was noted that a reply from SDC about the parish council's concerns about the site had still not been received. The assistant parish clerk informed the committee that the Health and Safety Executive had responded to an earlier enquiry regarding the same area and it was decided that Cllr Fuller would put all images of the site onto Google Drive to send to HSE.

**6. Grant application received from Sandgate Society**

A grant application had been received from Sandgate Society for £376.00 towards updating and reprinting a leaflet which would inform residents and visitors to the area about Sandgate and attract tourism. Maggie Brinsden, the secretary of the Sandgate Society, attended the meeting and presented the application, and the committee looked at an earlier copy of the leaflet. It was proposed to give the required grant for £376.00.

**Proposed by:** Cllr Marjorie Findlay-Stone

**Seconded by:** Cllr Gary Fuller

**Agreed by All**

**7. Natural England's Consultation on proposed coastal access path**

The Chairman said that the closing date for comments on the proposed coastal path would be 14<sup>th</sup> November and that the council needed to send its response. Cllr Findlay-Stone told the committee that, at the Environment meeting, wording of a possible response had been formulated and proposed that this response would be used.

**Proposed by:** Cllr Marjorie Findlay-Stone

**Seconded by:** Vannessa Reay

**Agreed by All**

**8. Term of Reference**

The Chairman said that recent problems with having required quorate numbers at meetings necessitated some changes in the committees' terms of reference and he directed that all committees' minimum quorate number be reduced to three. This change to be agreed at all the next meetings of the committees.

**Proposed by:** Cllr Robert Bliss

**Seconded by:** Cllr Gary Fuller

**Agreed by All**

**9. 2015/16 Budgets**

The Chairman asked that all committees put forward their proposals by the next Finance meeting.

**10. Farmers' Market**

The Chairman said that the Farmers' Market needed promotion. The clerk was asked to arrange a meeting with Zoe Varian and Cllrs Robert Bliss, Tim Prater and Marjorie Findlay-Stone.

**11. Land Asset Management Sub-Committee report**

The Chairman told the committee that a quote of £250.00 had been received from MacMillan Surveyors, to survey the basement area of the demolished toilet block to ascertain whether it would be strong enough to site a modular unit. The Chairman proposed that the committee accept the quote for £250.00

**Proposed by:** Cllr Robert Bliss

**Seconded by:** Cllr Marjorie Findlay-Stone

**Agreed by all**

**12. Finance Committee report**

Christmas Lights discussed at item 5: Chairman’s Correspondence. No further update.

**13. Environment Committee Report and Shorncliffe Development Update**

13.1 Councillor Findlay-Stone said that the recent meeting with Sara Cave from Orbit South regarding wheelie bin screening of John Moore Court had been very productive. The parish clerk was to ask Cllr Prater to undertake a Land Registry search to ascertain the ownership of the area where the bins are currently sited.

13.2 Shorncliffe Development - the parish clerk was asked to contact the developers to ask for the latest update.

**14. Planning Committee Report** – the minutes of the last meeting had been previously circulated; there was nothing further to report.

**15. Information-** there was no further information.

**16. Date of next meeting** – this would be Tuesday 9<sup>th</sup> December at 7pm.

The meeting ended at 8.27pm

Signed by the Chairman.....Date.....