



**5. Chairman's Correspondence**

- 5.1 Email dated 21<sup>st</sup> October from Piron Cooper re the Shepway Heritage Strategy: councillors were requested to send any comments to the parish clerk.
- 5.2 Email dated 5<sup>th</sup> November from Sandgate Society: they would be carrying out a survey of buildings with a view to getting them reviewed by English Heritage for statutory listing. The Chairman responded that they would need to be careful as the listed status could alter the value of the properties. This was not a matter for the parish council.
- 5.3 Email dated 5<sup>th</sup> November from Sandgate Society regarding their intention to restore plaques in the parish; they requested support from the parish council. It was not known what this support involved. The email was noted.
- 5.4 Email from Folkestone Town Council re a new Sandgate and Cheriton map: asking for financial support. It was agreed that a decision could not be made re funding as it was not on the agenda but that an in principal message of support could be sent to FTC. Some members had identified errors and omissions in the map; the clerk was asked to send these to FTC.
- 5.5 Email dated 9<sup>th</sup> November from Gary Whittaker at SDC re funding arrangements for 2016/17; SDC had approved a recommendation to provide grants to town and parish councils for the 2016/17 financial year; this was very good news.
- 5.6 Email dated 9<sup>th</sup> November from KALC giving information on the new Pensions scheme; this would be studied and discussed by the Personnel Committee.

**6. Granville Road toilets update**

The Chairman reported that the lease had been signed. The locks to the toilets had been removed; the next step was to start preliminary works to the kiosk in accordance with the planning consent conditions. The cleaning organised by SDC would continue for three months, the clerk was arranging this. A member of the public had sent an email complaining about the disabled toilet not working but it was felt that this was probably sorted with the removal of the locks. It was important that the council now works on the tender process for procuring a sub-let of the kiosk. The clerk was asked to set up a working group meeting as soon as possible and all councillors should be invited to attend. A public request for expressions of interest should be actioned.

**7. Sandgate Library / KCC & SPC Service Level Agreement**

The main update was that the council was querying the length of the agreement with KCC and was still waiting to receive an update on the situation of the electrics. A Library Committee meeting had been arranged; the agenda would be circulated this week.

**8. Christmas Event and Christmas lights**

Members were updated that all was progressing well. The primary school choir could not attend the event but it was anticipated that the Mission Gospel Choir would attend. The new garland lights were scheduled to be put up onto the lampposts at the end of next week and the Santa and sleigh lights in the valley would also be installed shortly.

**9. William Cotter VC**

The Chairman reported that all was progressing well with the event for next March. A site meeting would take place on Tuesday 17<sup>th</sup> November. The steering group had been informed that an invitation would be extended to L/Sgt Johnson Beharry VC to attend the event; it would be an honour to have his presence at the commemoration event.

**10. Setting of Aims & Objectives**

10.1 Cllr Valentine-Neale had previously circulated the final version of the Aims and Objectives and proposed that these be adopted.

**Proposed by:** Cllr Guy Valentine-Neale

**Seconded by:** Cllr Tim Prater

**Agreed by all**

10.2 Cllr Valentine-Neale had previously circulated the 4-year Action Plan. There were various queries which were highlighted in red. He requested that councillors have a read-through and respond to the highlighted areas which were relevant to their areas of responsibility and respond back

to him accordingly. This plan should then go back to full council at the next meeting to be signed off. The Chairman of the Council thanked Cllr Valentine-Neale for his work on this plan, as well as Cllrs Prater and Watts for their inputs.

11. **Land Assets Management Sub-Committee report** – the minutes of the last meeting had been previously circulated; there was no further information.
12. **Finance update and payments for approval** – there was nothing to report.
13. **Finance Committee report** - the minutes of the last meeting had been previously circulated; there was no further information.
14. **Environment Committee report** – the minutes of the last meeting had been previously circulated. Cllr Findlay-Stone updated on the wheelie bin screening: designs had been received from Roger Joyce; these would be shown to the Riviera Court residents.
15. **Shorncliffe Development update** – Cllr Griggs reported that he would be making a presentation to Hythe Town Council at its next full council meeting. Cllr Prater reported that he had had a preliminary discussion with Folkestone Town Council and it looked promising that FTC would give its support. SDC was also discussing this matter. It was reported that Damian Collins would give his support to this initiative.
16. **Planning Committee report** – the minutes of the past meeting had been previously circulated. Cllr Fuller reported that a response from Alistair Stewart had been received; the members were not impressed with his response; it was unfair that he could not give any information on the procedures that had been enquired about.
17. **KALC Report** – Cllr Fuller reported that he had not yet completed the NALC National Improvement Survey but this would be done soon.
18. **Information**
  - 18.1 Cllr Fitch asked about the damaged bus shelter; this was on-going, the clerks were in regular contact with SDC.
  - 18.2 Cllr Fuller informed members that he had started a new group on the Sandgate Facebook page. It was suggested that a link to the Facebook page should be added to the council's website.
  - 18.3 The clerk informed the council that Ben Kosh of The Computer Shop was about to start full-time employment with a company so he would no longer be able to provide IT support to the council.
19. **Date of next meeting** – this would be Tuesday 8<sup>th</sup> December 2015, followed by the Christmas drinks and finger buffet reception afterwards; the food was being provided by Loaf. The Chairman hoped that all councillors would attend.

The meeting ended at 8pm.

Signed by the Chairman.....Date.....