



Minutes

SANDGATE PARISH COUNCIL MEETING

Date 9th October 2012. Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

Present: **Vice-Chairman** **Cllr J Holben**
 Cllrs **M Fitch, G Fuller, L Griggs, R Grundy, T Heselden and T Prater**
 Clerk **Ms A Oates**

The Vice-Chairman read out PCSO Gary Carr's September report as he was unable to attend the meeting.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting.

The Chairman opened the meeting at 7pm

No members of the public were present.

1. Apologies for absence

Apologies were received from Cllrs N Bliss, R Bliss, M Findlay-Stone and N Griffith.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of last meeting

The minutes of last meeting held on 11th September 2012 were proposed as a correct record.

Proposed by: Cllr T Prater

Seconded by: Cllr R Grundy

Agreed unanimously. The Vice-Chairman signed the minutes as a true record.

4. Chairman's opening remarks

The Vice-Chairman welcomed everyone.

5. Chairman's correspondence

- 5.1 Email from Rosemary Sanders regarding footpaths at Encombe: two have collapsed and she has informed Dave Kesby who will report it to the PRoW team.
- 5.2 Confirmation from Andy Blaszkowicz that the two trees on the village green have been removed.
- 5.3 Email from Peter Prennington: query regarding who refills the grit bins; the clerk will reply to him that this is done by KCC.
- 5.4 Request from David Cowell: could the parish council promote the many eateries as a unique selling point? It was felt that this could be done via the Business Forum and perhaps Chris Kirkham of Discover Folkestone (DFHRM) could be invited to the forum's next meeting.
- 5.5 Foreshore speculative development: letter received from Charles Evans (CE) of Radnor Estates and email from the Radnor and Riviera Residents' Association (RRRA). This matter was discussed at the last planning committee meeting where it was proposed that the Chairman writes to CE. However, on reflection it was agreed that the clerk should contact SDC to clarify their position on the maintenance of this piece of the foreshore and with this information to write to CE and request what Radnor Estates' next step will be. Meanwhile it was proposed that this matter is put on the agenda of the next council meeting (by which time a response should be

received from RE) so that the PC could discuss community consultation to be able to propose alternative proposals which would benefit the community.

6. Finance update and payments for approval – presented by the RFO/Clerk

- 6.1 The schedule of cheques for signing was presented and approved.
- 6.2 The bank reconciliation was presented and approved.
- 6.3 The Receipts & Expenditure balances were presented: £250 is still outstanding from the Rowing Club; the second precept amount has been received; the VAT claim for £5,226.75 has been submitted to HM Revenue & Customs.
- 6.4 The HSBC e-banking mandate was approved and signed.
- 6.5 Members were reminded that budget requests for the 2013-14 financial year need to be submitted to the Finance Committee by 17th October.

7. Finance Committee report

- 7.1 There had not been a Finance Committee meeting since the last council meeting.
- 7.2 Land Asset Management (LAM) update: the tendering process for the MUGA and other works to the recreation ground was under way. A surveyor had been appointed to oversee the whole process; the specification, scoring sheet and timetable were currently being prepared.

The report was received and approved.

8. Environment Committee report – presented by Cllr T Prater

- 8.1 The minutes of the last meeting had been previously circulated.
- 8.2 Cllr T Prater (TP) apologised that the notes provided by Cllr Findlay-Stone (MFS) for the meeting had not been taken into account.
- 8.3 The urgent matter requiring members' attention was in the notes about the Village Design Statement (VDS). Members were asked to re-read the notes and check if they had been specifically requested to action a point. Cllr Grundy responded that he would not be able to write the text that had been assigned to him. TP requested that councillors contact MFS direct. The deadline for the actions was 15th October.

The report was received and approved.

9. Planning Committee report

- 9.1 Cllr G Fuller reported that there had been two meetings since the last report. Eight planning applications had been received; two of these were objected to – 41 Radnor Cliff and 41 Alexandra Corniche.
- 9.2 Correspondence received and noted from the RRRRA (as covered under item 5 above).
- 9.3 Also from the RRRRA: a request to be notified of all planning meetings but it was felt that this would be setting a precedent that others may request. Instead, the Clerk was asked to put all meetings up on the website, under Diary Dates. Cllr Fuller would then work with the RRRRA to create a diary event alert.

The report was received and approved.

10. Community Events proposal

Cllr J Holben had produced a draft schedule of possible events; this would be presented to the next Finance Committee meeting.

11. Promotion of Sandgate

This had been covered under item 5 above.

12. Information

Twinning: Cllr Griggs reported that he was setting up the working group and he was preparing a draft budget which would be presented to the Finance Committee. Cllrs J Holben and R Grundy would be representing the Council at the Remembrance Day Service in France.

13. Date of the next meeting – this was confirmed to be Tuesday 13th November 2012 at 7pm.

The meeting closed at 7.50pm

Chairman of the Council.....

Date 9th October 2012