



Minutes

SANDGATE PARISH COUNCIL MEETING

Date 11th March 2014. Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

Present: **Chairman** **Cllr Robert Bliss**
 Cllrs **Nina Bliss, Gary Fuller, Tom Heselden, Michael Fitch, and**
 Vannessa Reay

 Clerk **Ms A Oates**

The PCSO did not attend the meeting.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting.

The meeting commenced at 7pm

No members of the public were present.

1. Apologies for absence

Apologies were received from Cllrs Marjorie Findlay-Stone, Leo Griggs, Richard Grundy, Jan Holben and Tim Prater.

2. Declarations of Interest – there were none.

3. Minutes of the last meeting

The minutes of the parish council meeting held on 11th February were proposed as a correct record. There was a typographical error in the date of the meeting which was amended and initialled by the Chairman.

Proposed by: Cllr Mrs Nina Bliss

Seconded by: Cllr Tom Heselden

Agreed by all. The Chairman signed the minutes as a true record.

4. Chairman's opening remarks

4.1 The works to the War Memorial will commence on 31st March. This will take about three weeks and then works to the surrounding concrete area (where the benches are) will start. The whole job should be completed by the end of April. Sometime this year, the council will be receiving the commemorative paving slab honouring the Victoria Cross recipient but the slab cannot be laid until 2016.

4.2 Shepway District Council and Sandgate Parish Council had invited children to design a poster on dog fouling. There were ten submissions; all the children are from years 3 and 4 at Seabrook Primary School. Lucy Sharp from SDC and the parish clerk had chosen the winner - Elizabeth Sephton (year 4) and runner-up - Kai Gurr (year 3). Both posters will be displayed on the information board near Granville Parade.

4.3 There were also some picture winners. The pictures will be turned into signs that will be erected along the walkway. All ten entrants will receive a voucher.

4.4 The council had recently advertised for an assistant clerk. The total number of applications received was seventy-five. The shortlisting will take place tomorrow and the interviews next week.

4.6 The Annual Parish Meeting and Annual Parish Council Meeting will be held on Tuesday 13th May. On 22nd May, the library will be used as a polling station in the local elections.

4.7 The clerk has produced a list of events in Sandgate this year and included key relevant historical events and key events happening in Shepway. This will be put on the website and will be included in the e-mailings and the newsletter. It was agreed that it is important that these events are flagged up.

5. Chairman's correspondence

There was no correspondence.

6. Section 106 Agreements

All agreed that this should be discussed by the Planning Committee and should go on its next agenda. Cllr Fitch suggested that it could be useful to have a council yard somewhere at Shorncliffe; this would be discussed together with other options. It was suggested that Cllr Hod Birkby be invited to the planning meeting and to ask him about doctors/dentists surgeries and what plans does KCC's have for the provision of a new school.

7. Land Assets Management and MUGA

As Cllr Holben was absent, the parish clerk gave an update. The minutes of the last meeting had been circulated to members. There was nothing more to report.

The report was received and approved.

Proposed by: Cllr Tom Heselden

Seconded by: Cllr Nina Bliss

Agreed by all.

8. Grounds Maintenance Contract and handyman services for 2014-15

8.1 Four companies had been invited to quote for both the grounds maintenance and handyman services contracts but only one company had submitted quotes by the deadline. The quote for the two years grounds maintenance contract was examined and it was proposed that Harmer and Sons Ltd be appointed.

Proposed by: Cllr M Fitch

Seconded by: Cllr T Heselden

Agreed by all

8.2 It was proposed that Harmer and Sons Ltd be appointed for the two years handyman services contract.

Proposed by: Cllr Nina Bliss

Seconded by: Cllr Michael Fitch

Agreed by all

9. Outdoor gym equipment on the recreation ground.

This had previously been approved by the council; however, there was now a change in the specification and a slight change in the price so the council was asked to approve these changes recommended by the LAM and Finance Committees. There would now be four items of equipment; the total cost of which would be £10,000 (for the equipment and installation) and £120 for the matting. As £4,600 outside funding had been secured, the cost to the council would now be £5,520.

Proposed by: Cllr Gary Fuller

Seconded by: Cllr Vanessa Reay

Agreed by all

10. Chichester Memorial Hall Trust's grant application

At the January parish council meeting it had been agreed that a grant of £3,000 be offered to the Chichester Hall Memorial Trust. The Finance Committee re-looked at the application at its last meeting, as instructed by full council, and the committee offered a proposal that the £3,000 grant offer should stand but that, when the Finance Committee started to look at 2015-2016 budget in

October, consideration could be given to the possibility of an interest-free loan, subject to availability of funds.

Proposed by: Cllr Nina Bliss

Seconded by: Cllr Michael Fitch

Agreed by all

11. Finance update and payments for approval – update from the Parish Clerk/RFO

11.1 A second deposit cheque was required to Cleverley & Spencer for the renovation works to the area near the War Memorial.

11.2 The schedule of payments for approval had been circulated.

11.3 The claim for VAT repayment of £10,589.76 had been received.

11.4 It was agreed that the clerk should appoint Longacre with the contract for the hanging baskets. The clerk's report and payment requests were approved.

Proposed by: Cllr Nina Bliss

Seconded by: Cllr Tom Heselden

Agreed by all

12. Finance Committee Report – update from Cllr Nina Bliss, Finance Committee Chairman

12.1 The minutes of the last meeting had been circulated.

12.2 KCC's Legal scheme was discussed – the Finance Committee had voted to join the scheme; however, the clerk would check first with NALC and Zurich Insurance to ensure that the parish council would not be paying for new cover that may already be available for free or within the insurance policy.

It was proposed that the Finance Committee report be formally received and approved.

Proposed by: Cllr Nina Bliss

Seconded by: Cllr T Heselden

Agreed by all

13. Environment Committee report

13.1 The minutes of the last meeting had been circulated – there was nothing further to report other than that there were concerns by some local residents about the beach works currently being carried out and a perceived potential for flooding.

13.2 There was an update on the 'Boats' project – the clerk had been in contact with Michael Lyons and this was being taken forward.

It was proposed that the Environment Committee report be formally received and approved.

Proposed by: Cllr Michael Fitch

Seconded by: Cllr Vanessa Reay

Agreed by all

14. Planning Committee Report – update from Cllr Gary Fuller, Planning Committee Chairman

The minutes of the last meeting had been circulated; four planning applications had been reviewed – one was deferred, two 'no objections' and one 'objection'. There was nothing further to report.

It was proposed that the Planning Committee report be formally received and approved.

Proposed by: Cllr Robert Bliss

Seconded by: Cllr Tom Heselden

Agreed by all

15. Information

15.1 Cllr Fitch raised the issue of parking in Castle Road. The clerk was asked to re-send the TRAP surveys to all councillors.

15.2 It was noted that there had been far fewer cyclists along the gangway recently, which was appreciated.

15.3 There had been an increase in dog fouling.

15.4 Double parking on the promenade was a continuing problem.

16. Date of the next meeting – Tuesday 8th April 2014 at 7pm.

The meeting closed at 7.55pm

Minutes agreed and signed by:

Chairman of the Council..... Date 8th April 2014