



Minutes

SANDGATE PARISH COUNCIL MEETING

Date 12th February 2013. Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

Present:	Chairman	Cllr R Bliss
	Cllrs	N Bliss, M Findlay-Stone, M Fitch, G Fuller, T Heselden, L Griggs, R Grundy and T Prater
	Clerk	Ms A Oates

PCSO Gary Carr presented his report for January, which had been previously circulated. He added that he had re-produced a flyer about inconsiderate parking and would put them on the windscreens of cars parked on roads and pavements where they were restricting the flow of traffic. He would also make a written note of the registration numbers of the vehicles. The Chairman thanked him for his report and for attending the meeting.

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting.

The Chairman opened the meeting at 7.00pm

4 members of the public were present.

1. Apologies for absence

Apologies were received from Cllr Mrs Holben.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of last meeting

The minutes of last meeting held on 8th January 2013 were proposed as a correct record.

Proposed by: Cllr T Heselden

Seconded by: Cllr Mrs M Findlay-Stone

Agreed unanimously. The Chairman signed the minutes as a true record.

4. Chairman's opening remarks

4.1 There was one minute's silence for Reg Turnill who died that morning. The Chairman stated that he knew him personally and he would be much missed. Funeral details would be advised when known.

4.2 Nigel Griffiths had resigned as a parish councillor and his resignation had been accepted.

5. Chairman's correspondence

An email had been received from Melanie Chalk objecting to the proposed cost of printing the final Village Design Statement document. She felt that only a small number should be printed and that the document should be available to download electronically. The Chairman responded that the decision on the print run had not yet been made but that it was very likely that there would be a much smaller print run than originally intended.

6. Setting of the 2013-14 Budgets

The proposed budget was presented (it had been previously circulated). There was a query as to why the community events remained high, seeing that this amount included the Jubilee and Olympic Torch

events in 2012; this was answered that it would cover the one-off large event to launch the MUGA around May as well as all other events throughout the year, except the Sea Festival which had its own budget. Twinning events could be arranged to tie in with any community events already planned. It was proposed that the 2013-14 budget be accepted (*appendix I*).

Proposed by: Cllr R Bliss

Seconded by: Cllr T Prater

Agreed unanimously.

7. Library Consultation

The Clerk updated on the consultation taking place. KCC had arranged several sessions for residents to hear about the proposals for the parish council to take on more responsibility for the running of the library, with the help of volunteers. KCC would continue to provide the books and computers and support service. The consultation period would end on 6th March.

8. Twinning update

8.1 Cllr Griggs reported that 55 people were taken on the trip to Sangatte and that Sandgate and Sangatte were now officially twinned.

8.2 The event went very well with a further two events were planned - Petanque on 18th May and a Twinning Fair in April.

8.3 It was planned to link an event with the opening of the MUGA and the Mayor of Sangatte would like to attend.

8.4 The Chairman expressed thanks to Cllr Griggs.

9. Land Assets Management and MUGA update

A meeting on the MUGA was arranged for the following week to assess the submitted tenders and a contractor would be selected.

10. Finance update and payments for approval – presented by the RFO/Clerk

10.1 Seven cheques were presented for approval (numbers: 100793 to 100799). The presented schedule included cheques 100791 and 100792 – these had previously been approved at the last Finance Committee meeting (*appendix II*).

Proposed by: Cllr L Griggs

Seconded by: Cllr R Grundy

Agreed unanimously.

11. Finance Committee report

11.1 The minutes of the last meeting held on 25th January had been previously circulated.

11.2 It was queried whether the payment to Kent Police was in arrears or in advance. The Clerk responded that this had not yet been ascertained.

11.3 Catherine Hughes' invoice had just been approved, there would be one further invoice to come.

The report was received and noted.

12. Environment Committee report

12.1 Cllr Mrs Findlay-Stone presented the minutes of the last meeting, which had been circulated earlier that day.

12.2 The VDS document was due to be presented as a draft. The foreword contains a message from the parish council and all agreed that this was acceptable.

12.3 A flyer about the VDS was being produced for every household.

12.4 A calendar of dates and venues for the consultation would be produced and councillors were requested to support these events.

- 12.5 The VDS document was shaping up to be a stunning document and the draft should be uploaded to the website. SDC had agreed to have a link on its website to the parish council's website.
- 12.6 Thanks were expressed to everyone involved for all the long hours of work, with special thanks to Ian Barker.
- 12.7 A separate email address would be needed for the consultation responses; Cllr Prater agreed to set this up.

The report was received and noted.

13. Planning Committee report

- 13.1 Cllr Fuller presented the report.
- 13.2 A Planning Committee meeting had just taken place earlier that evening so no minutes were available.
- 13.3 Regarding the area of foreshore at the end of the Riviera, there was no information to give as yet. The LAM group would be requested to put together a plan and to consult with the local residents' groups.
- 13.4 The response from SDC regarding the landslip would be on the next agenda.
- 13.5 The appeal on 15 Radnor Cliff had been dismissed, which was good news.
- 13.6 The application on 78 Sandgate High Street has been called in.

The report was received and noted.

14. Information

- 14.1 Folkestone Airshow – the Clerk reported that airshow merchandise would be on sale in the library to give support to the funding of the airshow. Permission had been granted by KCC Libraries.
- 14.2 Art display – there would be an exhibition of art by the Folkestone Arts Collective in the library for three weeks from 2nd March.
- 14.3 Finance conference – the Clerk had attended the KALC Conference and would report in full to the Finance Committee at its next meeting.
- 14.4 Library volunteers – a trial for using volunteers in the library would commence shortly; in view of the limited desk space and confidential nature of some of council's paperwork, it would be necessary to have a separate desk for the clerk.

15. Date of the next meeting – this was confirmed to be Tuesday 12th March 2013 at 7pm.

The meeting closed at 7.45pm

Minutes agreed and signed by:

Chairman of the Council..... Date 12th March 2013