



SANDGATE PARISH COUNCIL
Minutes of a Land Assets Management Sub-Committee Meeting held on
Thursday 3rd October 2013 at 2pm

Present: Chairman
Councillors
Parish Clerk

Cllr Jan Holben
R Bliss, R Grundy and T Prater
A Oates

The meeting commenced at 2pm

No members of the public attended

1. **Apologies for absence** – there was none.
2. **Declarations of Interest** – there was none.
3. **Minutes** – The Minutes of the meeting held on 5th September 2013 were submitted; it was proposed that they be approved and signed as a correct record.
Proposed by: Cllr T Prater
Seconded by: Cllr R Grundy
Agreed unanimously
4. **MUGA update**
 - 4.1 Three bins now in place.
 - 4.2 Three sturdy benches now in place.
 - 4.3 Some snagging to do: handle on the tennis court gate; new tarmac has bubbled and cracked.
 - 4.4 Clerk to set up another meeting with Cllrs Holben and Grundy and Peter Hitch.
 - 4.5 New sign now on the gate; clerk getting additional one for the other gate.
 - 4.6 Two new dog bins now in place in the dog run; signs had been cleaned.
 - 4.7 A sticker with 'Sandgate Parish Council' to be put on top of sign – clerk to action.
 - 4.8 Clerk to get old dog waste bin in the rec removed; it's about 2meters off its stand, and to buy a new litter bin to be in place of it.
 - 4.9 6 temporary signs in place, permanent signage to be considered (to include etiquette) – this to wait until 'wish list' is completed.
 - 4.10 Pitch has been re-seeded; old posts to be removed and reinforcement added (add this to list for discussion at meeting with PH).
5. **Grounds Maintenance update**
 - 5.1 Regular maintenance on-going and being done well although the Village Green was reported as looking a bit shabby. Clerk to check when next cut is due.
 - 5.2 Clerk to check what the contractor would be doing through the winter months.
6. **Play Equipment Repairs**
 - 6.1 Two quotes received; one just under £500, the other £990. It was useful to get comparison quotations.
 - 6.2 The clerk to instruct the works to be carried out (lower quote). For future similar works, if the cost was not more than £600, the clerk could go ahead and instruct works to be done.

7. Military Road Toilet Block

- 7.1 The work could not be signed off yet – clerk to contact contractor to clean up and remove rubble and rubbish.
- 7.2 It was previously agreed that the clerk should request Steve Way to inspect the cleaned site. This was not now required.
- 7.3 Next step – clerk to instruct a surveyor for a drawing of the building and suggested options for the way forward; i.e. to have a toilet/changing area, storage area, kiosk or demolition. If cost of surveyor not above £600, clerk to approve.
- 7.4 Specification for costings to be drafted for: a) kit it out; b) demolish it, level the ground and put portable unit in place; c) an alternative configuration.

8. Sandgate Memorial

- 8.1 One quote had already been received. The awaited additional quotations had not been forthcoming. It was suggested that, as this was specialist work, a best value statement be prepared for full council recommending that the quotation be approved. This would go to the November council meeting.
- 8.2 The drinking trough is un-restorable. It might be possible to get water running again but would not be drinkable. No further action to be taken.

9. Events at the Recreation Ground in 2014

Cllr Mrs Holben would like three events next year – a community event plus two music events. Cllr Prater suggested D-Day in June as a date for an event and possibly a barn dance.

10 LAM/AEP Budgets

Cllr J Holben would put some approximate costings for the three events together.

11 Information

- 11.1 Cllr Holben informed that, as far as she was aware, she was not leading on the HSIF Boats project but had made contact with SDC to check that this project was progressing with input from Sandgate Parish Council.
- 11.2 The clerk had informed Karyl Rimmer, SDC's dog warden, that the recreation ground was now under lease to SPC. KR offered to help with dog issues and had given her mobile number to the clerk for easy contact.

12. Date of next meeting – To be held before next Finance meeting, whenever that was decided.

The meeting ended at 2.55pm

Signed by the Chairman, Land Assets Management Sub-Committee

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Date.....