



**SANDGATE PARISH COUNCIL**

**Minutes of a Land Assets Management Sub-Committee Meeting held on  
Wednesday 15<sup>th</sup> July 2015 at 2.30pm**

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**Present: Chairman  
Councillors  
Parish Clerk**

**Cllr Jan Holben  
Nina Bliss, Robert Bliss and Adrian Watts  
A Oates**

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The meeting commenced at 10am

No members of the public attended

1. **Apologies for absence** – there was none; Cllr Prater was absent.
2. **Declarations of Interest** – there was none.
3. **Minutes** – The Minutes of the meeting held on 3<sup>rd</sup> June 2015 were submitted; it was proposed that they be approved and signed as a correct record.  
**Proposed by:** Cllr N Bliss  
**Seconded by:** Cllr R Bliss  
**Agreed by all**
4. **Recreation Ground**
  - 4.1 **MUGA update:** there was no update.
  - 4.2 **Play equipment:** the two new pieces of children's equipment would start to be installed next Monday.
  - 4.3 **Fitness equipment:** the two new units had been installed; they looked very good and it was hoped that they would be well received by adult users.
  - 4.4 **Caretaker's report:** the recent report had been previously circulated and was noted.
  - 4.5 **Wildlife zone:** the clerk reported that Kirk Alexander had still not submitted his invoice; she would chase this up again.  
**Action: clerk to contact K Alexander.**
  - 4.6 **BBQs:** These had still not been sited; the clerk would chase this up..  
**Action: clerk to contact Vic Harmer.**
  - 4.7 **Porta loo:** at the last Environment Committee meeting, it had been agreed that a second porta loo was needed and the assistant clerk would proceed to order it. The clerk had stopped the order from going ahead, however, as she wanted to query why the price was higher and to ascertain whether it would be able to be put at the other side of the boules pitch, where the committee had wished it to go. The clerk queried whether the delivery vehicle would be able to reach this site. The clerk would liaise with Tony Bates and Vic Harmer as to the most suitable location.  
**Action: (1) the clerk to negotiate the cost of hiring a second porta loo  
(2) the clerk to liaise with TB and VH re the location.**
  - 4.8 **Dog run:** there was nothing to report.
  - 4.9 **Boules pitch:** the clerk reported that she had spoken to Cllr Griggs and she was setting up a meeting with him and Vic Harmer and she was looking to obtain details of the SDC's Community Chest Fund.

5. **Old toilet block basement update:** the Chairman of the Council had had a meeting with a potential funder; he would be able to report more at the next meeting.

6. **Creation of car park / re-location of dog run update:** the Chairman of the Council had met with the two clerks on Monday 6<sup>th</sup> July for the opening of the tenders. Three had been received by the due date; one had been received after the deadline. The three correctly received tenders were opened and recorded and the procedure was signed by the chairman and witnessed by the two clerks.

The three tenders for consideration were numbered A, B and C. The first two were from companies that were not VAT registered so the council would not be able to reclaim the VAT. Quote C was the lowest quote and this was the one chosen by the sub-committee to be recommended to the Finance Committee, subject to contract. The contractor was Harmer & Sons.

**Proposed by:** Cllr J Holben

**Seconded by:** Cllr A Watts

**Agreed by all**

7. **Grounds maintenance update (recreation ground and two village greens):** all was in good order.

8. **Benches:** the damaged bench on Wilberforce Road had been discussed at the Environment Committee meeting. It had been agreed that the bench should be replaced by a new bench, paid for out of the remaining Ann Nevill bequest fund. The current plaque and a new one commemorating Ann Nevill would then both be put on the new bench. The clerk would find out who put the seat there and liaise with them. The members also discussed the state of the other benches in the parish and the clerk had informed them that she had spoken to SDC re their schedule for renovation, if there was one. It was agreed that the benches by the war memorial would need to be spruced up before the VC commemoration event next March.

**Action: clerk to proceed with replacing the bench on Wilberforce Road.**

9. **LAM/AEP budgets for 2015-16** – with the additional porta loo at the rec, there will be a shortfall in the ‘Temporary PC for the Rec’ budget of approximately £250; this should be vired across from the Contingency budget. It was proposed that this be recommended to the Finance Committee.

**Proposed by:** Cllr N Bliss

**Seconded by:** Cllr A Watts

**Agreed by all**

10. **Information** – there was no further information.

11. **Date of next meeting** – this would be when required

The meeting ended at 3.26pm.

Signed by the Chairman, Land Assets Management Sub-Committee

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Date.....