



SANDGATE PARISH COUNCIL

Minutes of a Land Assets Management Sub-Committee Meeting held on Tuesday 3rd June 2014 at 2pm

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**Present: Chairman**  
**Councillors**

**Cllr Jan Holben (JH)**  
**Robert Bliss (RB), Richard Grundy (RG)**  
**and Tim Prater (TP)**  
**A Oates**

**Parish Clerk**

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The meeting commenced at 2pm

No members of the public attended

1. **Apologies for absence** ó there was none.
2. **Declarations of Interest** ó there was none.
3. **Minutes** ó The Minutes of the meeting held on 23rd April 2014 were submitted; it was proposed that they be approved and signed as a correct record.
Proposed by: Cllr R Bliss
Seconded by: Cllr Tim Prater
Agreed unanimously
4. **Recreation Ground** ó Steve Way (SW) attended the meeting
 - 4.1 **Muga:** SW was given a copy of the email received from WW Martin. The clerk was asked to email a copy of the email received from Jana Getliffe last year re the marestail not being present on the rec. SW would take this matter up with WWM. It was agreed that the cheque being withheld should continue to be withheld until this matter was satisfactorily resolved. SW noted that the new goals still needed to be put in place and that the grass was patchy and growing in clumps. Re the extra path, this needed to be finished and it was accepted that this would incur an additional cost; SW would find out what this cost would be before the work to the path was completed. Re the missing bolts. SW had informed the contractor by phone. He would discuss this with WWM and ask them to check the other nuts too; it would be better if they were locking nuts. There was also some puddling on the tennis court; SW would get WWM to cut a groove into the court. It was also noted that the gate needed a stop put in place to prevent it being opened in both directions. The budget was discussed; excluding the withheld payment, there would be approximately £7,000 still to pay to the contractor by the end of the job. SW would check if this included the goal posts.
 - 4.2 **Play equipment:** work had commenced on the refurbishment; it should be completed soon..
 - 4.3 **Fitness equipment:** the rubber matting would be laid soon. There had been an article in the local paper about the new equipment.
 - 4.4 **Caretaker:** the clerk read out a short report from the caretaker. The committee felt that he should include his attendance dates and times in his monthly report, for audit purposes, and he should wear a high visibility vest when on site for health & safety reasons. He should also be informed that he should only take instructions from the parish clerk, not from members of the public or councillors.
 - 4.5 **Petanque pitch:** the clerk was asked to ask the caretaker to remove the large stones and to request Harmer & Sons to repair the pitch.
 - 4.6 **Toilet block demolition:** the clerk produced a copy of the method statement received from the contractor. Cllr Grundy agreed to check the site to see the utility connections had been severed. It was agreed that the work should commence on the revised start date of 16th June. The clerk

was asked to arrange site meetings with the utility suppliers so that electricity and water could

: the clerk updated that the assistant clerk was progressing
 s previously requested.

le. The committee discussed the quote received regarding
 repair works to the paving slabs on the village green. Subject to ratification by the Finance
 Committee, the clerk was asked to proceed with getting the work done. Harmer & Sons price
 was £360; this should come from the maintenance budget.

- 5.2 A complaint had been received from a local resident regarding the overgrown pathway and
 hedges on the southerly entrance to the rec. The clerk was asked to instruct Harmer & Sons to
 cut the hedges and to mow a track of about 2 ó 3 metres wide from the entrance down to the
 rec but leave the rest of the overgrown area as a ÷wildøarea. The mowing of this track should
 be done mainly once a year, then only trimmed occasionally. The ditch and bund at the bottom
 of the rec needed attention; the clerk to instruct Harmer & Sons to keep this area regularly
 cleared.

6. Update on Events at the Rec in 2014

Events on the rec had been reduced to one as there was insufficient funds for two events. There
 would be a new event within the Family Fun Day - a ÷Sandgateø Got Talentøshowcase.

7. War Memorial renovation review

- 7.1 The committee was very pleased with the works; the whole area looked fantastic. There was
 some concern about light surface cracking on the base of the memorial and a few white flecks
 on the plaque; Cllr Prater asked if Mr Cleverley could come to discuss this; CP would be happy
 to meet with him on site. The clerk would arrange this.
- 7.2 A complaint had been received from the barber across from the memorial; he asked if the
 bollard and litter bin could also be re-painted. The clerk was asked to get a quote from Harmer
 & Sons for this.
- 7.3 On the Saga wall, it was noted that there were three green electricity boxes with broken and
 tatty doors; the committee felt that these needed repairing and re-painting and asked the clerk
 to find out whose responsibility they were. If it looked like this could take some time to
 resolve, it may be simpler for the parish could to have the work done.

8. Little Fish Shop sign request

The clerk had been asked by the owner if he could put an A-board promoting his establishment onto
 the village green during opening hours. The committee felt that this could open a floodgate of people
 wanting to do the same and it would set a principle if it was approved. It was proposed that this
 request be refused.

Proposed by: Cllr R Grundy

Seconded by: Cllr T Prater

Agreed by all

9. LAM/AEP budgets 2014-15

The clerk requested that Cllr Prater meet with her to go through the budgets to ensure that all
 previously agreed reserve funds were correct and to draft the budgets for the specific individual
 budget headers under the overall LAM and AEP headers.

10. Information ó there was no further information.

11. Date of next meeting ó To be held before next Finance meeting, whenever that was decided.

The meeting ended at 3.25pm

Signed by the Chairman, Land Assets Management Sub-Committee

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