



SANDGATE PARISH COUNCIL
Minutes of an Environment Committee Meeting held on
Tuesday 12th June 2012 at 6.00pm

Present:	Chairman	Cllr M Findlay-Stone
	Councillors	N Bliss, R Bliss, M Fitch, L Griggs, R Grundy, J Holben,
		T Prater and N Griffith
	Parish Clerk	A Oates

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

No members of the public attended

1. **Apologies for absence:** Cllrs G Fuller and T Heselden
2. **Declaration of Interest** – there were none
3. **Minutes of the last meeting** – the Minutes of the meeting held on 1st May 2012, having been previously circulated, were approved as a correct record and signed by the Chairman.
4. **Communications**
 - 4.1 SDC's Street Cleansing team had cleaned the graffiti off the refuse bin on the sea wall walkway; re the post box on the high street, as this is private property the council cannot clean it. The clerk is looking into ways for it to be cleaned.
 - 4.2 SDC's Grounds Maintenance would look into the matter of the public toilets at Granville Parade not functioning and Property Services would investigate the collapsed railings at Meadowbrook.
 - 4.3 Email received from Zoe Varian regarding Stagecoach, Cllr Findlay-Stone had responded
 - 4.4 Email received from Jane Wilkinson regarding the Community Payback scheme; at present there is no one eligible to work in Sandgate.
 - 4.5 Cllr Findlay-Stone has been in contact with Cllr Rory Love at the district council regarding litter; there is to be a trial of new bins and the parish council has expressed an interest to be involved; Cllr Love is also looking at the cleaning schedule for Sandgate.
 - 4.6 Email received from a resident regarding the Jubilee Festival; this would be covered under item 5 of the agenda.
5. **Jubilee celebrations**
 - 5.1 There was a lot of good feedback on the event and on the festive look of the village with the bunting and flags.
 - 5.2 KCC Highways have had the flags temporarily taken down due in part because several of the lamp columns need to be tested but also due to the high winds forecast at that time. Flags will go back up on the lamp columns deemed to be safe. Any that require replacement will not be done before the Olympics. It was agreed that all those who sponsored a flag would be informed of the situation as a matter of courtesy.
 - 5.3 A complaint had been received from someone living in Granville Parade; Cllr Findlay-Stone has offered to meet with the resident.

- 5.4 The clerk was requested to put together an events pack with letter templates, action re road closures, map etc and to include information on event management that is on the district council's website.

6.15pm - Cllr M Fitch joined the meeting.

- 5.5 Everyone agreed that the video provided by a member of the public was excellent; the YouTube link had been added to the council's website.
- 5.6 A resident had complained about the fireworks and had called the police – the back of the house faces the sea and where the display took place.
- 5.7 It was agreed that there should be a review of the Jubilee Festival. Cllr Findlay-Stone would arrange this.

6.30pm - Cllr L Griggs joined the meeting.

6. Olympic Torch event

- 6.1 The clerk was requested to contact Tamasin Jarrett at SDC to ask if she would be willing to write to the schools regarding the council's plans to hold an event on the beach for school children.
- 6.2 Cllr Findlay-Stone would organise a meeting regarding the council's event to finalise the plans.

7. Transport and Parking Advisory Group report

Speed Watch – a training session has been arranged for 28th June at 5.30pm; attendees will be Cllrs N Griffith, T Heselden and T Prater.

8. Beaches Advisory Group report

- 8.1 There was no update from Cllr Heselden.
- 8.2 The new notice boards were in place; there would possibly be a smaller one re first aid.
- 8.3 Cllr Findlay-Stone and the clerk will complete the Quality Coast Award form and submit it.
- 8.4 The notice board that had been prised off the wall needs to be re-affixed.

9. Business and Tourism Advisory Group report

The next meeting of the Business Forum would take place at 8am on Monday 25th June in the Sandgate Café.

10. Chichester Memorial Hall update

Cllr Holben reported that the roof had been replaced with fibre glass; the AGM had taken place; there were now several regular hirings of the hall; the farmers market needed more promotion; the toilet had been re-decorated.

11. Youth and Recreation update

Cllr Holben reported that Decuria needs new premises.

12. Wild life and open spaces update - links to Parish Plan and recreational facilities

- 12.1 Cllr Holben reported that the petanque pitch was ready; it would just need bedding down.
- 12.2 There was no news yet on the Village Green status.

13. Sandgate Society report

- 13.1 There was a good turnout for the Jocelyn Brooke plaque unveiling.
- 13.2 The Blue Plaque trail leaflet was in hand.
- 13.3 The 50th anniversary display had been put up in the showcase in the library.
- 13.4 The Society's Garden Party would be held on 5th August.

14. Information

- 14.1 The Village Design Statement plans were progressing; a meeting was held on 21st April with planning officers from SDC.
- 14.2 A draft of the Sandgate VDS (Village Design Statement) would be available at the Sea Festival and the event would be used as a consultation opportunity. There would be simple pro formas to complete: some architectural features would be printed on postcards and children would be asked to find them in the village and answer simple questions e.g which ones they liked; which ones they would like to see more of etc. Cllr MFS would liaise with the parish clerk re having a display in the library.
- 14.3 The text board has gone up on Kirby Arcade; the one for No 15 Sandgate High Street would go up shortly.
- 14.4 Cllr Prater informed that KCC Highways was putting money aside for road safety improvements at the junction of Sandgate Hill and Coolinge Lane. A scoping study would be carried out on slowing down the traffic.

15. Date of next meeting – this will be Tuesday 3rd July at 7pm.

The meeting ended at 6.56pm

Signed by the Environment Committee Chairman.....Date.....