



SANDGATE PARISH COUNCIL
Minutes of an Environment Committee Meeting held on
Tuesday 2nd October 2012 at 7pm

Present: **Acting Chairman** **Cllr T Prater**
 Councillors **G Fuller, T Heselden, L Griggs, M Fitch, N Griffiths**

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

No members of the public attended

1. **Elect stand-in Chairman** – Cllr T Prater nominated
 Proposed by: Cllr T Heselden
 Seconded by: N Griffith
 Agreed unanimously.
2. **Apologies for absence:** Cllrs N Bliss, R Grundy, J Holben, R Grundy and M Findlay-Stone and A Oates, Parish Clerk.
3. **Declaration of Interest** – there were no declarations..
4. **Minutes of the last meeting** – the Minutes of the meeting held on 4th September 2012, having been previously circulated, were approved as a correct record.
 Proposed by: Cllr N Griffith
 Seconded by: Cllr G Fuller
 Agreed unanimously. A copy of the Minutes was not available so it would be signed at the next meeting.
5. **Communications**
 - 4.1 A letter from a tourist to Sandgate who had enjoyed their visit was noted.
6. **Transport and Parking Advisory Group report**
 - 6.1 The contents of a report prepared by Nigel Griffith concerning parking issues within Sandgate were discussed and noted by the members. The report is included with these minutes as Appendix 1.
 - 6.2 It was agreed that Cllr Griffith would follow-up on his report by contacting Alan Lague, of Shepway District Council, to ask whether parking on pavements (of particular concern in Castle Road) is illegal, whether signage around the village concerning parking restrictions is clear enough and whether Castle Road might be considered for double / single yellow lines which would ease congestion on the road.
 - 6.3 It was also agreed by the members that Cllr Griffith's report should form part of the Shepway District Council's consultation on the parking strategy within the village.

6.4 Cllr Griffith reported that the number of volunteers for the Speed Watch programme was now only 3, but that suitable dates would still be found to monitor the speed of motorists on Sandgate Hill.

7. Beaches Advisory Group report and expenditure proposals

There was nothing to report.

8. Business and Tourism Advisory Group report

8.1 Cllr Prater reported that those businesses which had agreed to pay for flags as part of the village's Jubilee celebrations over the summer were being contacted for payment. The businesses in the valley were not being asked, as flags were not put up there.

8.2 Cllr Prater reported that a Business Forum meeting was scheduled to happen within the next couple of weeks.

9. Village Design Statement report

9.1 Cllr Findlay-Stone had previously submitted a proposed budget for the next stages of the project, to be considered by the Committee. The budget is included as Appendix 2 to these minutes. The Committee largely approved the proposed spend but felt that the costs allocated for printing and delivery of the consultation document were, in the context of the budget as a whole, excessive.

9.2 The Committee asked that Cllr Findlay-Stone considers submitting a revised proposal based on a smaller version of the consultation document, containing key information, being produced and delivered around the village. This version should advise members of the public that the full version was available for review in Sandgate Library or online.

10. Street Scene

The Committee considered a proposal to purchase a "grit bin" to store the deliveries of grit over the winter period from Kent County Council. The grit is currently held in open delivery bags at the rear of Sandgate Library. The Committee agreed in principle that a budget should be identified by the Finance Committee for the purchase of one large or possibly two smaller bins, the location of which is to be decided.

11. Chichester Memorial Hall update

There was no report.

12. Sandgate Society report

There was no report.

13. Information

There were no other matters for information.

14. Date of next meeting – this will be Tuesday 6th November 2012 at 7pm.

The meeting ended at 7.35pm

Signed by the Environment Committee Chairman.....Date.....

Minutes prepared by Cllr Thomas Heselden.