



**SANDGATE PARISH COUNCIL**  
**Minutes of an Environment Committee Meeting held on**  
**Tuesday 2<sup>nd</sup> July 2013 at 7pm**

---

**Present:**            **Chairman**            **Cllr Mrs M Findlay-Stone**  
                         **Councillors:**        **M Fitch, T Prater, Mrs N Bliss and L Griggs**  
                         **Minute Taker:**       **Miss A Sanders**

**The Chairman of the Council also attended**

---

**These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting**

There were no members of the public in attendance.

1.     **Apologies for absence:** Cllrs G Fuller, R Grundy, Mrs J Holben, T Heselden
  
2.     **Declaration of Interest** – none declared.
  
3.     **Minutes of the last meeting** – the minutes of the meeting held on 4<sup>th</sup> June 2013, having been previously circulated, were approved as a correct record and signed.  
      **Proposed by:** Cllr T Prater  
      **Seconded by:** Cllr Mrs N Bliss  
      **Agreed:** unanimously
  
4.     **Communications**
  - 4.1 Street and Beach Cleaning - this has been inconsistent recently. Cllr Mrs M Findlay-Stone had been in contact with Julie Thompson with regard to this problem.
  - 4.2 Email from Adele Wilson: Adele asked for the support of the Parish Council with funding for T-shirts and sweatshirts for the Young Sandgate Society. All expressed enthusiasm in supporting the group but a grant application form must be filled in. This must be done as soon as possible (tomorrow) in order for the grant to be discussed at the next council meeting.
  - 4.3 Email from Adele's sister, Karina: request for the parish council to support her in achieving her Gold Youth Award. She would like to do a 'community clean up'. Members agreed to support Karina in principle but would need to know which areas she would like to focus on.
  - 4.4 Landslip on Brewers Hill – it was reported that there was a hole on Brewers Hill and it was suspected that water may be leaking into surrounding gardens and causing damage. Cllr Mrs Findlay-Stone was waiting to hear who could help with this (not Southern Water due to the type of water).
  - 4.5 Castle Road car park blocked – the road was currently closed due to work on a blocked drain. This was only a very temporary problem so nothing needed to be done.
  
5.     **The Redoubt – update on listing and interested parties' group membership**
  - 5.1 A letter had been written to Shepway District Council asking about the listed status. Cllr Griggs would chase this up to make sure the letter had been received.
  - 5.2 The MUGA (multi use games area) – the invitation to Sandgate to attend the opening would also be chased up.

- 6. Transport and Parking Advisory Group**  
 Cllr Prater had met with Alan Lague of Shepway regarding replacement or removal of signage in Sandgate: Castle Road, Saga, St Paul's Church, Wilberforce Road, speed camera, disabled toilets, 'no waiting', Wellesley Villas and 'skiddy surface' sign removal. New signage associated with the free weekend parking at Saga would be met from the successful Innovation Fund bid (£300) and it was AGREED that up to an additional £200 of the Environment budget could be spent on additional / replacement signage for the beach and toilets and Wilberforce Road free car park. It was also AGREED that Cllr's Prater & Findlay-Stone, alongside the parish clerk, would agree the designs of the new and replacement signage on behalf of the council. Also a letter would need to be written to SAGA regarding the trimming of a tree which was obstructing a sign.
- 7. High Street Innovation Fund**
- 7.1 **Flag quotes and progress** – Designs had been approved and the flags were being made. They could not be double sided (this would cause the flags to be heavier and the poles would have to be re-tested). The flags were meant to go up on 01/07/2013 but, due to the hanging baskets, the poles have to be tested again. The hanging baskets were in place last year (when the poles were tested) so it was not felt that this was a valid reason for the delay. This will be pursued further.
- 7.2 **Boats enhancement** – the photos had been passed on.
- 7.3 **Saga parking** – this had already been covered by Cllr Prater.
- 7.4 **Windows into the Past** – there was a proposal for more boards. It was agreed that the John Moore board looked great and it was suggested that another six or seven boards could go up around Sandgate with more information on Sandgate's history.
- 7.5 **H G Wells Project** – A basic project plan had been prepared but its structure needed to be resolved. Funding on this project needed to be discussed. Events associated with the Wells Project would also need to be discussed.
- 7.6 **Phase Two of the HSIF** - another bid for small signage would be submitted (Cllrs Prater and Mrs Findlay-Stone to follow this up).
- 8. Beaches Advisory Group –**
- 8.1 **Seaside Award** – the banner would go up as planned and the council would apply for retrospective planning permission.
- 8.2 **Litter Bins** – the doors on four bins on Granville Parade were being left open. Also, the stickers were not yet on the bins. Cllr Mrs Findlay-Stone had a meeting booked the following week.
- 8.3 **Walkway Signage** – Cllr Mrs Findlay-Stone to attend a meeting on Thursday.
- 9. Business and Tourism Advisory Group report**
- 9.1 Cllr Prater reported that the meeting on Monday had been better attended but suggested that a different approach was needed to get more attendees. It was suggested that a lunchtime meeting (with a subsidised lunch) and a speaker might increase attendance. Cllr T Prater would be happy develop this.
- 10. Village Design Statement – proposal to print 50 or 100 documents and update on SDC's Cabinet decision**
- 10.1 There were some amendments which were being discussed with Shepway District Council.
- 10.2 All agreed that the Village Design Statement was a massive success.
- 10.3 All agreed that 100 copies would be ideal but costs needed to be considered.
- 11. Sea Festival Update**
- 11.1 Preparations were all in hand. There were now around 38 stalls confirmed. David Cowell had met with Shepway District Council to discuss the risk assessment.
- 11.2 Help would be needed for the erection and dismantling of tables and gazebos. Cllr Mrs Bliss would contact 'Catch 22' youth volunteering organisation in regards to this.
- 11.3 Cars parked on Granville Parade – this was an issue last year. Along with the flyers asking residents to remove their cars, perhaps there could also be a warning that the road would be blocked.

12. **Chichester Memorial Hall Update** – there was no update.
13. **Sandgate Society** – The Heritage Trust had asked for a loan of £3,000 for repair works on the fire station.
14. **Information** – The Golden Valley sign needs to be cleaned, renewed or removed. The sign would be looked at to assess which action to take.
15. **Date of next meeting** – Tuesday 3<sup>rd</sup> September 2013

The meeting ended at 8:20pm

Signed by the Environment Committee Chairman.....Date.....