

SANDGATE PARISH COUNCIL

Minutes of an Environment Committee Meeting held on Tuesday 4th June 2013 at 7pm

Present: Chairman Cllr Mrs M Findlay-Stone

Councillors: Mrs N Bliss, G Fuller, L Griggs, T Prater, Mrs V Reay,

T Heselden

Parish Clerk: Mrs A Oates

These Minutes will only be deemed to be a correct record of the meeting when approved and signed at the next meeting

There were no members of the public in attendance.

The meeting commenced at 7.06 pm

1. Apologies for absence: Cllrs M Fitch, R Grundy and Mrs J Holben.

2. Declaration of Interest – none declared.

3. Minutes of the last meeting – the minutes of the meeting held on 7th May 2013, having been

previously circulated, were approved as a correct record and signed.

Proposed by: Cllr T Prater **Seconded by:** Cllr G Fuller **Agreed:** unanimously

4. Election of working / steering group lead members

It was proposed that the following members be elected as lead representatives to the specified groups:

Beaches – Cllr T Heselden

Traffic and Parking – Cllr T Prater and Mrs V Reay

Business and Tourism – Cllr T Prater

Events Working Group – Cllr Mrs J Holben

Proposed by: Cllr Mrs Findlay-Stone

Seconded by: Cllr L Griggs

Agreed: unanimously

5. Terms of Reference – review and approval

It was agreed that no changes to the Terms of Reference for the Environment Committee were required and this should now be submitted to full council for approval.

6. Communications

- 6.1 It was noted that Sandgate had been awarded the Seaside Award for the beach and several emails of congratulations had been received, as well as press articles in both the Folkestone Herald and the Kent Messenger Group Folkestone Express.
- 6.2 An email had been received concerning the non-suitability of Chichester Hall as a polling station and a full response had been received from the Electoral Manager at Shepway District Council stating that, in accordance with electoral rules, the polling station could not be changed until the 2015 general election. It was noted, however, that Democratic Services was

- 6.3 committed to changing the polling station and SDC had agreed to put a note on polling cards for that station to the effect that there was no disabled access.
- 6.4 A letter from Catherine Hughes, the planning consultant involved with the VDS, had been received in which she thanked the parish council and wished it success with the use of the document.
- 6.5 A complaint had been received by email from Mr Huzzey, a Granville Road resident, concerning restrictions on parking on the Parade on 4th May to enable a film crew to park whilst filming at The Ship Inn. The clerk had followed this up and responses had been received from the district council and from Kent Film Office and Mr Huzzey had been responded to accordingly.
- 6.6 A leaflet and paper had been received from the Empty Properties team at Shepway District Council. It was noted that this was for residential properties.
- 6.7 Cllr Holben had informed the clerk of a loose paving slab on steps at the Golden Valley shops; this would be reported to SDC.

7. Transport and Parking Advisory Group

- 7.1 Most of the report would be covered under item 8 of the agenda.
- 7.2 Members agreed in principle to have '20 is Plenty' stickers. The costs of these would be investigated.
- 7.3 Cllr Prater would arrange a site visit with Alan Lague re extending yellow lines on Military Road

8. High Street Innovation Fund (HSIF)

- 8.1 Thanks were given to Cllr T Prater for submission of the bid.
- 8.2 Two quotes had been sought for the flags on the lampposts project. The Finance Committee would be asked to select a quote. Once this was agreed, the clerk would get the flags ordered; proofs to be checked first and permission for use of the lampposts to be sought from Kent Highways.
- 8.3 The boats enhancement project: Cllr Mrs Findlay-Stone would take this forward.
- 8.4 Saga parking sign: Cllr Prater would liaise with Alan Lague at SDC.
- 8.5 Windows into The Past: Cllr Mrs Findlay-Stone would take this forward.
- 8.6 H G Wells project: Cllr Prater would be the lead member on this group.
- 8.7 HSIF Phase Two: it was proposed that a second bid be submitted and the sole content to be the beach to high street linking signs project. The original proposals to be re-written and resubmitted.

Proposed: Cllr T Prater

Seconded: Cllr Mrs Findlay-Stone

Agreed unanimously

9. Beaches Advisory Group

9.1 **Seaside Award** – the cost of erecting the banner and two flags would be £375. The clerk had emailed Shepway District Council for permission to erect them. It was agreed that as soon as permission was received, this should go ahead. A notice about the award should be produced and displayed in the notice boards; Cllr Mrs Findlay-Stone would take this forward. The logo would be sent to Cllr Prater for uploading to the website.

It was proposed that the cost of £375 be agreed.

Proposed: Cllr Mrs Findlay-Stone

Seconded: Cllr Mrs N Bliss

Agreed unanimously

- 9.2 New and existing litter bins update on-going and to plan
- 9.3 Walkway Signage update on-going, no new update.
- 9.4 **Rock pooling event** proposal to donate £50 to WCCP.

Proposed: Cllr Mrs Findlay-Stone

Seconded: Cllr L Griggs **Agreed** unanimously

10. Business and Tourism Advisory Group report – this item had been covered under item 8 above.

11. Village Design Statement Update

All amendments had been logged. The number of copies to be printed had not yet been decided upon. The clerk was asked to investigate the cost of printing 50 and 100 documents and to email this information to all members of the committee.

12. Coastal Regeneration

The council has submitted a bid to the Coastal Communities Fund for £250,000 for beach/promenade enhancement works and is awaiting the decision of the funders.

13. Fire Hydrants

Councils had been approached about whether they would take on inspections of the fire hydrants in their areas and report any that were not working or required maintenance. Members agreed that the council should not take on the responsibility as this could have safety implications and no one had any official training to diagnose problems.

14. Sea Festival

- 14.1 Concern was expressed that the Sea Festival was not included in the list of events produced by Discover Folkestone, Hythe and Romney Marsh. Chris Kirkham had been contacted.
- 14.2 Help would be needed with the erection and dismantling of tables on the day.
- 14.3 The firework display would take place on the Saturday evening.
- **15. Chichester Memorial Hall update** Cllr Prater reported that quotations for stage two new roof, windows, etc were being sought and a funding bid would be put together for around £40k £50k.
- **16. Sandgate Society** the summer party would be held on 4th August at Saga. It was noted that this would be the same date as the Family Fun Day and official launch of the MUGA.

17. Information

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- 17.1 Community Chest Fund: this had recently been re-launched but it was noted that the council was too big to qualify for any funds. This item could to be included in the next newsletter for others to apply for.
- 17.2 The UKIP representative for West Folkestone, which included Sandgate, had been invited to attend the July main council meeting.
- 17.3 Newsletter: the clerk was requested to produce a date for members to supply articles.
- 17.4 Cllr Mrs Findlay-Stone advised that the Redoubt was not listed and there may be moves to get it listed. It was queried that listing may already have been looked into and turned down. It was suggested that this could be investigated. Cllr Griggs would informally approach Ben Gearing at SDC to ask if he could be included in any list of people or groups who may be interested in taking this on.

10. Dute of next meeting	raesaay 2	July 2015			
The meeting ended at 8:16pm					
Signed by the Environment Co	mmittee Cha	irman	 	.Date	

Date of next meeting – Tuesday 2nd July 2013