



SANDGATE PARISH COUNCIL MEETING

Date: 11th December 2012 Time: 7.00pm

Venue: Sandgate Council and Library, Sandgate High Street.

To ALL MEMBERS OF SANDGATE PARISH COUNCIL

YOU ARE HEREBY SUMMONED to attend a Sandgate Council meeting on the date and at the time and place shown above. The meeting will be open to the press and public. *Sandgate Parish Clerk*

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Public Questions (20 mins) and a short update from Sandgate's PCSO before the start of the meeting .

20 minutes have been set-aside for the public to ask questions of the Council. **Each member of the public wishing to put a question will inform the Parish Clerk at the time of their arrival at the meeting** and questions will be put accordingly.

Speakers will be allowed a maximum of two minutes to put his or her question. The Parish Council will endeavour to answer any question put to them within the time limit of two minutes, but may have to contact the questioner at a later date with an answer, or consider placing the matter on the agenda for the next meeting for a more lengthy discussion.

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of Interest**  
Councillors present should disclose personal interests in any item on this agenda. A councillor with a personal interest must describe and give details of the interest. Unless the personal interest amounts to a prejudicial interest, he/she may participate fully in the meeting. A prejudicial interest is one, which a member of the public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice a councillor's judgement of the public interest. Anyone with a prejudicial interest must, unless an exception applies of a dispensation granted withdraw from the meeting room.
- 3. Minutes of the meeting held on 13<sup>th</sup> November to be confirmed as a correct record and signed**
- 4. Chairman's opening remarks**
- 5. Chairman's correspondence**
- 6. Village Design Statement – presentation by Catherine Hughes**
- 7. Village Design Statement – proposal to accept quotation for design and print**
- 8. Twinning update**
- 9. Land Assets Management update**
- 10. Finance update and payments for approval (Parish Clerk/RFO)**
- 11. Finance Committee report (NB)**
- 12. Environment Committee report (MFS)**
- 13. Planning Committee report (GF)**
- 14. Information – to bring any other matters to the council's attention**
- 15. Date of the next meeting – Tuesday 8<sup>th</sup> January 2013**